

## Rudgwick Parish Council

### Weekly Clerk's Update: 20 - 26 September 2021 (Agenda October 2021)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)  
Richard Landeryou (Horsham District Councillor)

From: Anna Clayton

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The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

#### List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
  - APCAG (Association of Parish Councils Aviation Group)
  - CAGNE (Communities Against Gatwick Noise Emission)
  - CPRE (Campaign to Protect Rural England)
  - HALC (Horsham Association of Local Councils)
  - HDC (Horsham District Council)
  - NALC (National Association of Local Councils)
  - SSALC (Surrey and Sussex Association of Local Councils)
  - WSCC (West Sussex District Council)
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#### Clerk's announcements/delegated decisions:

**GENERAL REMINDER:** Please note that due to the COVID-19 pandemic, Parish Office staff are working their regular hours but not always in the office. If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

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#### New Applications (Delegated Decision)

New Planning Applications for consideration by Delegated Decision and noting at the Rudgwick Parish Council Meeting 18.10.2021				
Application No	Applicant	Reason for Application	Recommendation	Response Date

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### Planning Committee Meeting

New Planning Applications for consideration at the Planning Committee Meeting – date to be confirmed				
Application No	Applicant	Reason for Application	Recommendation	Response Date
<a href="#">DC/21/2134</a> 15.09.2021	Talloires, 4 The Ridge, Church Street, Rudgwick	Surgery to 3 x Oak and 1 x Horse Chestnut		<b>06.10.2021</b>

### New Applications

For discussion at Rudgwick Parish Council Meeting 18 October 2021				
Application No	Applicant	Reason for Application	Recommendation	Response Date

### Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 18 October 2021				
Application No	Applicant	Reason for Application	RPC Recommendation	HDC Decision
<a href="#">DC/21/1353</a>	Wanford House, Haven Road, Rudgwick	Conversion and alterations to existing stable building including creation of a front dormer and window and door alterations to form an exercise room, home office and a storage area incidental to the residential use.	No objection	<b>Permitted</b>

### Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 18.10.2021				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date

### Appeals Lodged / Appeals Decided

Appeals Lodged / Appeals Decided – Rudgwick Parish Council Meeting 18.10.2021				

Application No	Applicant	Reason for Application	RPC Recommendation	Public Inquiry/Written Representation

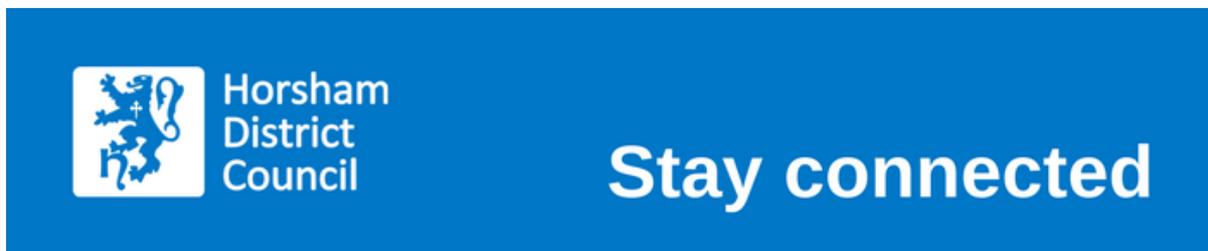
### Enforcement Numbers

Enforcement Numbers – Rudgwick Parish Council Meeting 18.10.2021		
<a href="#">EN/21/0435</a> 13.09.2021	Alleged: erection of wooden structure next to agricultural barn, without permission Skylarks, Hermongers Farm, Hermongers, Rudgwick	Pending consideration
<a href="#">EN/21/0437</a> 14.09.2021	Alleged: breach of S106 Agreement in connection with the provision of the commercial units Rudgwick Metals, Church Street, Rudgwick	Pending consideration

### Correspondence/communications from parishioners / to the Council

24.09.2021 Email from HDC

Agendas, Minutes & Publications



## Council and cabinet meetings

### Agendas, minutes and publications

[Friday, 24th September, 2021, 9.01 am - Decision published: Grounds Maintenance Contract Award, Cabinet.](#)

[Friday, 24th September, 2021, 9.01 am - Decision published: Minutes, Cabinet.](#)

[Friday, 24th September, 2021, 9.01 am - Decision sheet published: Meeting of Thursday, 23rd September, 2021 5.30 pm, Cabinet.](#)

[Friday, 24th September, 2021, 9.01 am - Decision published: Housing Strategy 2021 - 2026, Cabinet.](#)

[Friday, 24th September, 2021, 9.01 am - Decision published: Local Enforcement Plan and CIL Enforcement Policy, Cabinet.](#)

[Friday, 24th September, 2021, 9.01 am - Decision published: Consultation on draft Conservation Area Appraisals and Management Plans for London Road and Richmond Road, Horsham and Horsham Town Centre, Cabinet.](#)

[Friday, 24th September, 2021, 9.01 am - Decision published: Budget and Medium Term Financial Strategy update, Cabinet.](#)

*Stay connected*



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West Sussex,  
RH12 1RL



**Horsham  
District  
Council**

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## **23.09.2021 Email from HDC Food Trial West**

Dear Parish Clerks,

Further to the briefing note regarding our food waste trial, I just wanted to advise you that the food waste bins we are using are branded with the Arun District Council logo.

Our colleagues at Arun have kindly provided the bins for us to use as they were not being used for anything else and in the interest of saving money and unnecessary manufacture of bins we have taken this opportunity. Residents have been briefed that while the bins are branded differently the collections and the trial is all being undertaken by HDC.

If you have any queries please do not hesitate to contact me.

Kind Regards,

**Genna Wallace-Jones**  
Recycling & Waste Strategy Manager

Telephone: 01403 739441  
Email: [Genna.Wallace-Jones@horsham.gov.uk](mailto:Genna.Wallace-Jones@horsham.gov.uk)



**21.09.2021 Email from WSCC**  
**Your latest news on Recycling Week, Covid 19 and lots more**



It's national Recycle Week so what better time for us to remind you about what can and can't be recycled at home.

This year we're all being urged to 'Step It Up' in the fight against climate change and take action to protect our environment through better recycling habits.

**Reducing our waste** and recycling more of the right things, more often, are simple steps which we can all take to help.

## Recycling A - Z

Do you know what can and can't be recycled in West Sussex? Take a look at our [A-Z of recycling guide](#)

We know most of you are already doing a good job at recycling, but there's always more to be done. Some recyclable items that are commonly missed around the home include:



- Plastic pots, tubs and trays (any colour, including black plastic)
- Card (corrugated and non-corrugated)
- Newspapers, magazines and other recyclable paper
- Shampoo and shower gel bottles
- Glass bottles and jars
- Cans and aerosols.

It's also really important you make sure your recycling is:

- CLEAN - free from food and drink leftovers - a quick rinse will do.
- DRY - keep your recycling bin lid shut – soggy paper and cardboard can't be recycled and can clog up machinery when sorted.
- LOOSE – not tied up in plastic bags.

Download and keep our [handy fridge flyer](#).

For more tips and advice, follow West Sussex recycles on [Twitter](#), [Facebook](#) and [Instagram](#) and #RecycleWeek on social media.

[What you can recycle at home and how to prepare it](#)

## Recycling advice at Libraries



Libraries across West Sussex are joining forces for Recycle Week to create recommended reading lists for recycling and install special book displays.

**Waste Prevention Advisers** will be on hand to answer residents' questions about recycling at Crawley Library today (Tuesday 21), and tomorrow (Wednesday 22 September) between 10.00am and 11.30am.

## Changes to opening hours at Recycling Centres

Winter opening hours at all 11 Recycling Centres in West Sussex start on 1 October 2021. **The opening times** for centres will be **9am - 4pm** until 31 March 2022.

Most sites will continue to open on the same days with the exception of Burgess Hill, Chichester, Worthing, and Crawley which will open for six days a week during the winter months. Chichester will close on Tuesdays and Burgess Hill, Worthing, and Crawley will close on Thursdays. Horsham will close on Tuesday and Wednesday each week.



To offer you a robust and reliable service all year long, we reduce the opening hours at our Recycling Centres during winter months when the demand is lower. This means we can keep the sites open for longer hours over the summer months when demand is much higher.

More information on Recycling Centres, how to book an appointment at certain sites, and how to apply for a permit if needed, can be found at [www.westsussex.gov.uk/recycling](http://www.westsussex.gov.uk/recycling)

## Covid-19 latest update



It's really important that we continue to be cautious and do all we can to reduce the spread of coronavirus and keep each other safe.

Here's how to do your bit:

- Test regularly – order or pick up test kits or have a supervised test at a local pharmacy. Find out more about testing [here](#).
- Have both doses of the vaccination. Book [online](#), call 119 or visit a [walk-in clinic](#)
- Remember: hands, face, space, let fresh air in.

See our Data Dashboard at the link below for the latest Covid-19 statistics for our county including case rates, testing numbers and number of vaccinations. Please use this information and our recommendations to help you protect yourself and others.

[View local Covid-19 data](#)

## Let's get active!

Transport is one of the main contributors to carbon emissions in West Sussex. As part of our climate change awareness we are keen to support initiatives that support active and sustainable travel.

[Bike to School Week](#) takes place next week (27 September-1 October). It is a great way for children, parents, carers and teachers to give travel to and from school by bike a go! Please share your experiences on social media by using the hashtag #ThinkActiveTravel.



And along the way, enjoy the fresh air and freedom that cycling provides, find out the [best cycling routes around your neighbourhood](#), and put your cycle skills to good use.

If you are looking for a new walking challenge to boost your fitness and well-being, you might like to visit [Slow Ways](#). This unique network of over 7,000 [suggested walking routes](#) between neighbouring cities, towns and villages was drafted online by volunteers during the Spring 2020 lockdown. Slow Ways are looking for people

to walk, review and verify them all - checking over 100,000km of routes across Great Britain.

It's also [Lift Share Week](#) on 4-10 October. During the daily rush hour there are up to [38 million empty car seats](#) in the UK! So, if you want to #CommuteBackBetter in a more sustainable way but can't give up your car, please consider car sharing.

The [West Sussex Car Share](#) site helps you find someone to share your journey with to begin saving money. Car sharing is also a great way to alleviate the stress caused by travel and reduce road and parking congestion. View our video [here](#).

Government car sharing guidance for England recommends that sharers have fixed travel partners and ensure the vehicle is well ventilated through the use of a ventilation system or opening windows. Shared vehicles should be cleaned between shifts or before each handover. You can see the [full guidance here](#).

[Read our school travel press release](#)

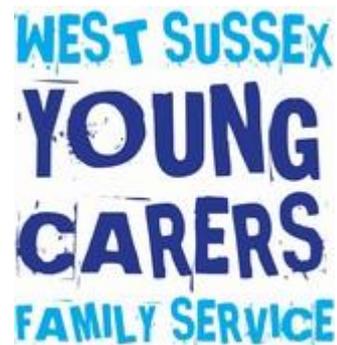
[Find out about our active travel projects](#)

## Volunteer drivers wanted

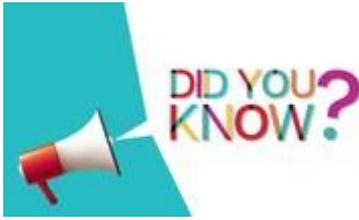
Our Young Carers Service is recruiting volunteers to help out one evening a week during school term time by driving a child to a weekly group.

Please spread the word among your local voluntary group contacts and residents.

Email [YCFRS.Admin@westsussex.org.uk](mailto:YCFRS.Admin@westsussex.org.uk) for more information or to apply (closing date 27 September).



[More info about volunteering with young people](#)



Our consultation on the Draft West Sussex Transport Plan (WSTP) ends at midnight on Friday 8 October 2021– please make sure you take this opportunity to take part and [have your say](#) before the consultation ends.

## Know someone who would like to receive this eNewsletter?

If anyone you know who would like to sign up for this bulletin, please forward this eNewsletter to them and they can [sign up here](#). Thank you for your support.



**CORONAVIRUS**

**SYMPTOM FREE COVID-19  
TESTING IS NOW AVAILABLE.  
KEEP EACH OTHER SAFE,  
TEST TWICE A WEEK.**

[westsussex.gov.uk/communitytesting](https://westsussex.gov.uk/communitytesting)



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21.09.2021 Email from HDC

Recycling and waste news: Food waste trial set to launch for 100 households | Our Recycling champions give us their final thoughts on the Hot Bins | Great Big Green Week events



Residents who live in flats will be supplied with a free kitchen caddy and their bin stores will be upgraded to collect food waste and AHPs.

The food waste 1-2-3 trial has been developed as a result of resident feedback telling us that they would like separate food waste collections amidst concerns about the impact of food waste on the climate.

This trial will be crucial in helping us to fully understand how we can improve the way we deliver future recycling and waste collections and establish the most appropriate frequency of collections and size of bins to effectively meet residents' needs.

We're looking forward to working with the families who are taking part in the trial, and sharing news with you, our Recycling and Waste email newsletter subscribers, throughout the process.

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## Book a free textiles and electricals recycling collection

It's now even easier to recycle old textiles and small electricals. You can book a collection slot online for free and we'll come to you and take it all away.

Small electricals are processed at a specialist facility which breaks down the component parts and then recycles them into something new.

Textiles are sorted into grades by hand at a processing facility and then sent on for re-use and recycling.



[Book now](#)

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## It's The Great Big Green Week

The Great Big Green Week is a national campaign supporting action on climate change. Thousands of events across the country will celebrate how communities are taking action to tackle climate change and protect green spaces, and encourage others to get involved too.

In Horsham District, there are two events planned:



## Henfield

Sustainable Henfield 2030, part of the Henfield Community Partnership, are running several events during Great Big Green Week, including:

- a 'Give Your Stuff Away Day'
- a showing of the film 2040 and the future we could create if we embraced the best climate solutions available today.
- a presentation from the President of Sussex Wildlife Trust on the Decade of Nature Restoration
- an evening tour at Woods Mill,
- a display of electric vehicles, and more.

[Find out more on the Sustainable Henfield website](#)

## Horsham

On Saturday 25 September we'll be joining Sussex Green Living, their new Green Hub and their Inspiration Eco Station in Horsham's Bishopric. Come along to find out more about our recycling initiatives and the community group's projects.

To stay up to date with the Horsham event, visit the [Sussex Green Living website](#) or sign up to our [Climate Change Action email newsletter](#).

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## Our Recycling Champions give the Hot Bin a thumbs up

Horsham District Council's first Hot Bin composter trial was launched in August 2020 with the aim of reducing food waste levels that are thrown away to landfill.

The trial has been judged a huge success, with local family the Coakleys **reducing their general waste by over half in just six months**.

The Horsham based family were presented with their Hot Bin from the Council last summer and during that time have composted some 115kg of food waste by using the bin, saving this food from going to waste.

At the end of the trial Amanda Coakley said:

"We are absolutely grateful for the Hot Bin and I don't think we'll ever go without it again. The benefits have been amazing. We've seen a big reduction in our residual waste, and we have no odour from our kitchen bin.

There is now a consciousness in our household about not producing waste, that wasn't there before, and best of all we get compost for the garden!"

Four more families trialled Hot Bins after the Coakleys, and each one had something fantastic to say about the bin:

### White family



"Our household waste has significantly decreased as we are now able to compost almost all organic matter. We definitely recommend getting a Hot Bin and making full use of it."

### Barber-Bacon family

"Using the bin was something all of the family got involved in. The kids were fascinated with the composting process and it actually encouraged us to be in the garden more as we were using the compost while building our vegetable patch."

### Sitton family

"We found the hot bin excellent! We use it for waste food stuff from our daughter's family and mother's flat too. It has never been full as it decomposes quickly now it is actually hot. We had the devil of a job to get it started so that could be a problem for some people, but simply persevere! So, all household food waste from 3 households goes into it and there is about 1/4 still to fill it."

### Hiron family

"The hot bin is really good. I have a really quite small garden and found space for it. I had a wormery before starting this trial and that was a little limiting as you can't put certain things like onions or citrus in that. The hot bin takes everything. You just have to take time to cut some things into smaller pieces to speed up the composting process. I've cut down my household waste even further to the point where I have no food waste, just packaging. I've harvested some compost and it's really good quality, no food bits that haven't broken down yet (you could pop them back in for a second go if you did find this though). I would recommend it and have been telling people about it."

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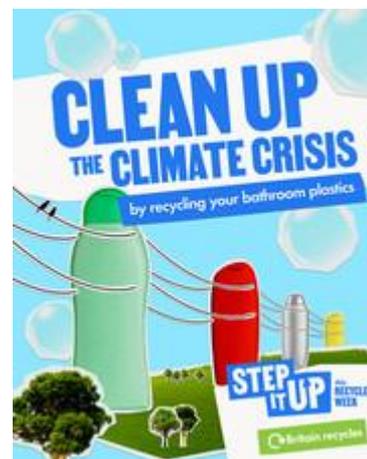
## Look out for Recycle Week tips

This week is Recycle Week, and West Sussex Waste Partnership will be sharing information and tips to help you recycle more on their social media channels.

[Follow West Sussex Recycles on Facebook](#)

[Follow West Sussex Recycles on Twitter](#)

[Follow West Sussex Recycles on Instagram](#)



## BT Exchange Commuter Car Park



**10%**  
discount on  
our yearly price when  
booked in September 2021

Only 200 yards  
/ 3 minute walk  
from Horsham  
Railway Station!

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 **recycle**  
for Horsham District

 **Horsham  
District  
Council**

**21.09.2021 Email from HDC**

**Latest news: Food waste trial is ready to launch | Council set to tackle ash dieback issues | Battle of Britain anniversary | 24 employers confirmed for next Jobs and Skills Fair**



# Latest news and information

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## Horsham District food waste collection trial is ready to launch

Selected households in the Horsham District are due to begin a recycling and waste collection trial to include separate collections of food waste and Absorbent Hygiene Products.

From 29 September Horsham District Council will launch its new trial collection service that includes weekly food waste and Absorbent Hygiene Product (AHP) collections, such as nappies and incontinence waste.

The trial will form part of an enhanced recycling and waste collection service. It will include some 100 different households from across the Horsham District. These households will include both family households, single occupancy homes and flats.



[Read more](#)

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## Council set to tackle ash dieback issue across Horsham District

Horsham District Council is developing a programme of inspection and felling to tackle the increasing threat of ash dieback disease affecting trees on its land.

The programme will determine how the Council will manage the anticipated risks and issues associated with the spread of ash dieback, a serious fungal disease, across the Horsham District.

It is estimated that up to 90% of all Ash trees in the UK will be affected by ash dieback and ultimately be killed by the disease over the next decade.



[Read more](#)

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## Advance notice: Swan Walk car park closure on Sunday 26 September 9am-1pm

Swan Walk car park will be closed from 9am to 1pm on Sunday 26 September due to essential tree works. Vehicles will be unable to enter or exit during this time.

Swan Walk quarterly season tickets and day passes will be valid in Piries Place and Forum car park during this time: if you are a pass holder, please press the Kiosk Help Button when you arrive at the car park to let the team know so they can enable your exit.

We apologise for any inconvenience caused. The works are for essential safety maintenance of the trees overhanging the entry and exit road and machinery will need to be used.

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## Council marks Battle of Britain anniversary with respectful act of remembrance

Horsham District Council's Chairman Cllr David Skipp led a simple flag raising and wreath laying ceremony at the War Memorial in Horsham's Carfax on the morning of the Battle of Britain anniversary on Wednesday 15 September 2021.

He was accompanied by Cllr Karen Burgess and Jeremy Quin MP.



[Read more](#)

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## New COVID-Aware Scheme set to protect businesses and customers

Throughout the pandemic Horsham District's residents and businesses have rallied to work together, follow government guidelines and help keep infection rates amongst some of the lowest in the country.

To build upon the great work already done, our Environmental Health and Licensing team have launched a new scheme for local businesses, which will help them be recognised as a Covid-secure environment and will provide their customers with extra reassurance that their outlets are safe.

Businesses can sign up to the voluntary scheme online, and will receive support from our COVID Information Officers as well as a certificate and a window sticker.

The aim of the scheme is to build confidence and reassurance in our communities. These are still challenging times, so it is important that we do all that we can to limit the spread of COVID-19.

[Find out more](#)

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## 24 employers confirmed for our October Jobs and Skills Fair

If you're looking for paid work, voluntary work or new training opportunities to come along to the Horsham District Jobs and Skills Fair which, after a break last year is now back for 2021.

The 2021 Jobs and Skills Fair will take place on Saturday 2 October from 10am to 3pm at the Drill Hall in Denne Road, Horsham.

[Read more](#)



## BT Exchange Commuter Car Park



**10%**  
discount on  
our yearly price when  
booked in September 2021

Only 200 yards  
/ 3 minute walk  
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### Email dated 20.09.2021 from Mole Valley District Council

#### Mole Valley District Council – Publication of Proposed Submission Version Local Plan (Regulation 19)

Dear Sir/Madam,

#### Mole Valley District Council – Publication of Proposed Submission Version Local Plan (Regulation 19)

As you have responded to Local Plan consultations previously or are on our Local Plan database, we are writing to you to tell you a new Draft Local Plan has been published and we would like your comments.

#### What is different from the previous versions?

We consulted last year and received over 4,000 representations and, as a result of what you said, we have listened and made the following changes:

- The amount of Green Belt 'take' has been almost halved to 0.7% of the current Green Belt
- The amount of allocated brownfield land is now in excess of the greenfield land
- The housing target has been reduced from 449 new homes per year to 353 new homes per year, thereby creating a fair balance between meeting the housing need and protecting Mole Valley's landscape and character

- We have created stronger climate change, design, heritage and biodiversity policies
- We have created stronger infrastructure policies and more infrastructure allocations
- We have withdrawn of a number of the proposed development sites, including:
  - o Marsden Nurseries, Pleasure Pit Road, Ashtead
  - o Land South of Beare Green
  - o Land North of Guildford Road, Bookham
  - o Former Chalcraft Nurseries, Reigate Road, Dorking
  - o Land at Fetcham Springs, Cobham Road, Fetcham
  - o Land North and South of Barnett Wood Lane, Leatherhead

However, there are new site allocations that you may wish to check.

### **Where can I see the new document?**

The Draft Mole Valley Local Plan, together with the other principal documents (the Sustainability Appraisal, the Changes to the Policies Map and the Equalities Impact Assessment), can be viewed at [www.molevalley.gov.uk/home/building-planning/local-plans](http://www.molevalley.gov.uk/home/building-planning/local-plans). They can also be viewed at [futuremolevalley.org/](http://futuremolevalley.org/), which also hosts all the evidence base documents in the Examination Library. Paper copies of the principal documents are available at the Council Offices, Dorking and the libraries in Ashtead, Beare Green, Bookham, Dorking and Leatherhead.

### **What can I comment on?**

You can comment on the Draft Local Plan and the other principal documents as well as any of the evidence base documents if you wish.

### **How long do I have to comment?**

Up to and including Sunday, 7 November 2021.

### **How can I comment?**

By email: [planning.policy@molevalley.gov.uk](mailto:planning.policy@molevalley.gov.uk)

By post: Planning Policy, Mole Valley District Council, Pippbrook, Dorking, Surrey RH4 1SJ.

### **How do I structure my comments?**

As your comments are going to a Planning Inspector, you must set them out in a particular way. Please see the attachment and the section “How to make representations” for guidance.

### **Consultation Information Arrangements**

Any responses received to the consultations will be held electronically for the purposes of meeting the Council’s duties arising from reporting consultations. Consultation responses will be made public but your personal data, other than your name or the name of the person you are acting for, will not be made public. Consultation responses will be kept for two years post adoption of the plan.

Consultation responses and your personal data will be passed to the Planning Inspectorate and a Programme Officer. The Programme Officer works for the Planning Inspector who will examine the plan. The Programme Officer may contact you using the personal information you have provided.