



RUDGWICK PARISH COUNCIL

Minutes of the virtual council meeting (in adherence to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392; Business and Planning Act 2020 Section 22 to include Parish Meeting under section 78 of the Coronavirus Act 2020 as part of the Amendment Regulations 2020) of Rudgwick Parish Council held on Monday 09th November 2020 at 7 p.m.

Present: Councillors D Buckley (Chairman), M Ellis (Vice Chairman), A Haynes, S Kornicky, R Landeryou (Councillor/ Horsham District (HD) Councillor), I Maclachlan, W Manson, P Thompson, S Wightman.

Absent: Cllr Gormley,

Also present Anna Clayton – Clerk and two members of the public

FC176-20/21	<p>Apologies for Absence Apologies were received from West Sussex (WS) County Councillor Christian Mitchell and noted. Cllr Gormley was absent.</p>
FC177-20/21	<p>Declarations of Interest It was unanimously resolved to note that no Declarations of Interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct were made.</p>
FC178-20/21	<p>Minutes of Council Meeting of 12th October 2020 It was unanimously resolved for the Minutes to be an accurate record of the Extraordinary Council Meeting held on 12th October 2020 and for the chairman to sign these.</p>
FC179-20/21	<p>District and County Councillors Reports It was unanimously resolved to note WS County Councillor Mitchell's report HD Councillor Landeryou's report. HD Councillor Landeryou reported a second lockdown has put additional strain on finances and work of the District Council. Could cost Horsham District Council (HDC) an overspend of £500,000, received a one off £1.75 million COVID funding grant from the Government and a £1.1 million loss of income grant. Applied for another loss of income grant of 1.4million. District Council looking to make savings without losing any services. Next year's budget has been deferred until January. Draft Regulation 19 document of the local plan – put back until 28th Jan 2021 for cabinet to review, go before Council 3rd Feb 2021. 1 April 2019 – 31 March 2020 nett 955 homes completed. Figure above plan target of 800 homes a year. District Cllrs receiving a weekly update on compliance cases. No cases in Rudgwick. HDC joined up with Visit Horsham to launch a website called Virtual Horsham to support local retailers that can offer home delivery and click and collect.</p>

	Local markets, refuse collections, recycling centre open as usual. Cllr Landeryou commended the Rudgwick Neighbourhood Plan. The chairman formally thanked both Cllrs for their reports.		
FC180-20/21	<p>Public Speaking Session Cllr Gareth Evans, a Loxwood district councillor for Chichester District Council, provided an update regarding the campaign against the Loxwood Clay Pit scheme. At present no detailed planning application has been made to West Sussex County Council. A petition against it currently has 4500 signatures.</p> <p>A Cox Green resident provided an update regarding Berkeley Homes S106 payment and requested this is researched further and then passed to clerk to follow up.</p>		
7.26pm	Cllr Evans left the meeting.		
FC181-20/21	<p>Planning To report on:</p>		
i)	<p>Current Planning Applications were resolved unanimously and noted for comment to Horsham District Council (HDC). It was noted that HD Cllr/Cllr Landeryou did not partake in discussion or voting on these planning applications in the event that these may be discussed at HDC Horsham North Planning Meetings;</p>		
Applications considered at Rudgwick Parish Council Meeting 9th November 2020			
Application No	Applicant	Reason for Application	Recommendation
DC/20/2017 19.10.2020	The Plough Cottage, Church Street, Rudgwick	Fell 1 x Magnolia (Works to Trees in a conservation Area)	No Objection subject to confirmation from the Arboriculturist that if the tree is not felled the roots will damage the property
DISC/20/0221 26.10.2020	Hall House, The Haven, Billingshurst	Approval of details reserved by condition 3a and b to approved application DC/17/2598	No Objection
NC/20/0027 23.10.2020 (WSCC/050/20)	Rudgwick Brickworks, Lynwick Street, Rudgwick	Variation of conditions of planning permission WSCC/040/19/RW for an extension in time to complete infill and restoration and alterations to the approved scheme	No objection – Letter supporting application sent to WSCC and HDC
NC/20/0028 23.10.2020 (WSCC/051/20)	Rudgwick Brickworks, Lynwick Street, Rudgwick	Variation of planning permission WSCC/004/19/RW for an extension in time to complete the approved remodeling of the landform and subsequent restoration scheme	No objection – Letter supporting application sent to WSCC and HDC
ii)	It was unanimously resolved to note Planning Applications made under delegated powers ;		

iii)	It was unanimously resolved to note the Schedule of Planning Decisions made by HDC on previous applications;
iv)	It was unanimously resolved to note APP/Z3825/W/20/325761(DC/20/0257) has gone to appeal, dealt with by written representation No statement of appeal on councils site;
v)	It was unanimously resolved to note that there were no Alleged Enforcements_for comments however error noted EN/20/0508 – Address is Church Street not Tismans Common;
vi)	It was unanimously resolved to note that no Planning Applications were sent for consideration at Planning Committee North;
FC182-20/21	<p>Correspondence update: It was resolved to note correspondence update.</p> <ul style="list-style-type: none"> • Arriva 63 bus route/bus lanes is now open; • Letter to Loxwood WS County Councillor - Response received; • COVID-19 update Email sent to hirers; • It was noted the Chairman drew attention to the Planning list and DC 20 2130 in the Cox Green area; • Councillor Ian Maclachlan to be the RPC representative on the action committee for the Loxwood Claypits Scheme and the Chairman to include a Parish Council Report in his article for the November issue of the Rudgwick Parish Magazine.
FC183-20/21	<p>Chairman’s announcements It was unanimously resolved to note Chairman’s announcements:</p> <ul style="list-style-type: none"> • High Sheriff of West Sussex Volunteer Awards – Organisation of event was excellent, wonderful day and congratulations to all volunteers. • Box Broadband communicated new contractors and keen to progress scheme.
FC184-20/21	<p>Clerk’s announcements/decisions It was unanimously resolved to note Clerk’s Weekly Updates (5th October – 2nd November 2020)</p> <ul style="list-style-type: none"> • Declaration of interest: it is important for Councillors to remember to make a Declaration of Interest (if applicable) if they join a meeting late; also, if a councillor experiences technical problems during a meeting and misses any of the discussion he/she is not allowed to vote on that particular item. • Grant Application – Successful Neighbourhood grant application approved; Report • Clerk to obtain quotes to improve the parish office IT services; • COVID-19 update – Parish office will be manned on Mondays and Fridays. Staff to work from home where possible; • Invoiced Dog Club £776.25 – Contribution for non-use during COVID • Skatepark closed; <p>Rudgwick Parish Council website http://www.rudgwick-pc.org.uk/parish-council/clerks-weekly-update/</p>
FC185-20/21	<p>Parish Council representatives on outside Organisations It was unanimously resolved to note reports received.</p> <ul style="list-style-type: none"> • Annual HDC and HALC Meeting 21st October 2020;

	<p>Cllr Thompson attended the virtual meeting and provided an update (see report) Clerk to send information attachments to all Cllrs from the meeting.</p> <ul style="list-style-type: none"> Barleycroft Liaison Group Meeting 10th November 2020; postponed due to lockdown;
FC186-20/21	<p>Finance</p> <p>It was unanimously resolved to note payments made/transfer made/received/ Detailed Receipts & Payments by budget heading/Bank Reconciliation Lloyds Accounts/Monthly Bank Reconciliation and approve all payments to be made.</p> <ul style="list-style-type: none"> Payments made/received October; Detailed Receipts & Payments by budget heading October; Bank Reconciliations for October: Lloyds: Business, Savings, KGV, Deed and NS&I Accounts; Transfer of £15,000 from Lloyds Savings Account to Lloyds Business Account; Proposed by Cllr Landeryou and seconded by Cllr Thompson. Monthly Bank Reconciliation; Payments to be made; Proposed by Cllr Wightman and seconded by Cllr Landeryou. Internal Audit Report. - The chairman happy note the internal report and to thank the clerk and assistant clerk for the excellent work for the audit. Proposed by Cllr Wightman and seconded by Cllr Landeryou. <p>It was unanimously resolved to approve a purchase of a Charles Arnold Baker Twelfth Edition £119.99 - Proposed by Cllr Buckley and seconded by Cllr Manson.</p>
FC187-20/21	<p>WSALC Value for money project</p> <p>i) It was unanimously resolved to note Rudgwick Parish Council would vote by proxy, as two councillors as WSALC representatives are unable to attend;</p> <p>ii) It was unanimously resolved to note that Rudgwick Parish would not be participating in the WSALC survey</p> <p>iii) It was unanimously resolved to note the WSALC AGM has been postponed to 2 December 2020 (supplementary documentation WSALC Annual Report 2019/20 & WSALC AGM Minutes 2019 (draft))</p> <p>iv) It was unanimously resolved to note the contents of the WSALC Value for Money Review (supplementary documentation SALC Strategy Review)</p> <p>v) It was unanimously resolved to note Rudgwick Parish Council supports the resolution from the MSALC Chairman and the Open Letter Response to the WSALC Value for money project.</p>
FC188-20/21	<p>Football Club – Dug Outs and Maintenance Update</p> <ul style="list-style-type: none"> It was unanimously resolved to action field advertising to be better secured due to weather conditions and locks to be fitted to gates. It was unanimously resolved to approve the Dug Outs proposal amendment plan and for the clerk to clarify with the Football Club, that the positioning of the gate nearest the youth centre hasn't moved in the plans. See Report
8.00pm	Cllr Buckley (Chairman) was disconnected from the meeting due to technical issues.

FC189-20/21	<p>Youth Centre</p> <ul style="list-style-type: none"> It was unanimously resolved to approve 2 x green litter bins (1 x Youth Club and 1 x KGV) at a total cost £412.62 including VAT and a £2.49 per bin collection fee weekly - Proposed by Cllr Wightman and seconded by Cllr Landeryou. It was unanimously resolved to approve payment £72.99 cost for fire door installation. Proposed by Cllr Kornicky and seconded by Cllr Haynes.
8.05pm	Cllr Buckley (Chairman) re-joined the meeting.
FC190-20/21	<p>Traffic Calming Working Group</p> <p>It was unanimously resolved to approve the Speed Indication device (SID) Consultation Process and distribute letter (see letter) by post to addresses affected. Clerk to check aerial maps and SID locations, to upload information to the Parish website and investigate adding a Traffic Calming Group tab.</p>
FC191-20/21	<p>Village Audit</p> <p>It was unanimously resolved for:</p> <ul style="list-style-type: none"> The Village audit to be split into areas and councillor volunteers to email the clerk with suggestions of areas to cover. Cllr M Ellis, S Kornicky, W Manson, P Thompson, S Wightman offered to assist with the audit. Clerk to update Village warden. For the village audit to be discussed in further detail at the December meeting. (see Report)
FC192-20/21	<p>Five-year Business plan for Rudgwick Parish Council</p> <p>It was unanimously resolved to note for the Rudgwick Parish Council Business Plan to be moved forward to the December RPC meeting. Chairman and clerk to identify capital expenditure and running costs. Discussed access path to the Downslink at the Health Centre – Clerk to write to Saxon Weald to confirm permitted accessible path. Clerk to write to West Sussex Rangers thanking them for the work on the path. Councillors to contact the Clerk regarding prioritisation of the elements of the business plan. see Business Plan</p>
FC193-20/21	<p>Date of next Council Meeting:</p> <p>It was resolved to note the date for the next meeting as Monday 14th December 2020, at 7pm.</p>

There being no other business, the Chairman closed the meeting at 8.29 pm

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Councillor D Buckley
Chairman

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Date