

Rudgwick Parish Council

Weekly Clerk's Update 3rd – 8th December 2019 (Agenda January 2020)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Jonna Foote

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
- APCAG (Association of Parish Councils Aviation Group)
- CAGNE (Communities Against Gatwick Noise Emission)
- CPRE (Campaign to Protect Rural England)
- HALC (Horsham Association of Local Councils)
- HDC (Horsham District Council)
- NALC (National Association of Local Councils)
- SSALC (Surrey and Sussex Association of Local Councils)
- WSCC (West Sussex District Council)

Clerk's announcements/delegated decisions

- **Annual fire extinguisher inspection at both Rudgwick Hall and Jubilee Hall have been undertaken and no issues identified;**
- **Internal financial audit (mid-year) undertaken by Mulberry & Co – financial procedures all correct and no recommendations;**
- **Village Hall Day 25.1.2020 invitation to parishioners on noticeboards and website;**
- **Notice of Vacancy in the office of parish councillor on notice boards and website;**
- **Blockage in Rudgwick Hall's ladies toilet in reported and cleared 06.12.2019;**
- **KGV Solar panel meter reading (1,201 kWh produced) since September 2019 has been submitted;**
- **All action from October/November meetings addressed where possible, i.e. some waiting for further information/other actions taking place (i.e. arranging for quotes);**
- **King George V Charity accounts 2018/19 submitted to Charity Commission.**
- **Parish Office will be closed Friday 20th December from 3.30 pm until Monday 6th January 8.30 am.**

Planning

Applications for Rudgwick Parish Council Meeting 13 th January 2020				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/19/2428 04.12.2019	Church Cottage, Church Street, Rudgwick	Installation of entrance gates		25.12.2019
DC/19/2429 04.12.2019	Church Cottage, Church Street, Rudgwick	Removal of existing window on rear elevation and to replacement with French doors and an attached window (Listed Building Consent)		25.12.2019
DC/19/2412 04.12.2019	Tittlesfold Farm, The Haven, Billingshurst	Demolition of 2no. barns, removal of caravan, the lower and upper barn. Erection of two storey dwelling.		25.12.2019

Decisions

HDC Decisions – Rudgwick Parish Council Meeting 13 th January 2020				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date
DC/19/2324	Jaspers, Weyhurst Farm, Guildford Road, Rudgwick	Prior Notification to install 3 x 9mm wooden poles (7.3m above ground)	No objection	No comments to make

Appeals

Appeals Lodged / Appeals Decided – Rudgwick Parish Council Meeting 13 th January 2020				
Application No	Applicant	Reason for Application	RPC Recommendation	Public Inquiry/Written Representation

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 13 th January 2020				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date
		none		

Enforcement Numbers

Enforcement Numbers – Rudgwick Parish Council Meeting 13 th January 2020	

Correspondence/communications from parishioners / to the Council

- 08.12.2019 email from parishioner regarding overflowing/blocked culvert in The Haven. Litter Warden to investigate and report as appropriate.

Correspondence

02.12.2019 Email WSCC Your Town and Parish Council News for December



Changes to Household Waste Recycling Sites

From 1 December 2019 **only** West Sussex residents will be able to use our 11 Household Waste Recycling Sites (HWRSs).

This new system is expected to save local taxpayers £250,000 per year.

Surveys have shown that an average of one in ten people using HWRSs closest to the county borders live outside of West Sussex.

It's thought the high number of people travelling across county boundaries is down to tougher restrictions imposed by neighbouring authorities.

In order to show they live in the county residents will have to show some ID to enter the sites, for example:

- Current driving licence (photo card or paper licence)
- Council tax or utility bill - less than a year old
- Utility bill – i.e. electric, gas etc.

For more information, visit: www.westsussex.gov.uk/HWRS.



Putting the care into Christmas

The care industry across West Sussex **urgently** needs more people to work in care over Christmas, and the winter season, when care providers are under enormous pressure.

To help the care industry attract candidates looking for temporary work this winter, the Proud to Care Team at West Sussex County Council has launched a campaign highlighting the many benefits of working in care at Christmas.

If you know anyone looking for temporary care roles, please direct them to the [Proud to Care website](#) for more information and to search vacancies.



One.network replaces WSCC Travel Information map

To keep up to date with activity and disruption on the county's highway network, you can now use one.network (previously named Roadworks.org) which is now available on the [WSCC website](#).

One.network is nationally recognised and provides the most up-to-date information available. You can also get email alerts and live traffic data.

The new system means we can easily share information on planned works and keep users informed.

It is recommended that you [create an account](#) to get the most out of the new system. To find out more or to have a tour around the system, video user guides are available on [YouTube](#).



Get ready for winter

As winter approaches, vulnerable residents in our communities can be more at risk.

This winter, please ensure you look out for the more vulnerable residents in your communities and offer your support where you can.

We will soon be launching our 'get ready for winter' page on the website. The shortcut address will be: www.westsussex.gov.uk/winter. The page will contain information including how residents can stay safe and well, staying warm, weather warnings, driving safely in the winter conditions and useful links for more advice.

Please promote the web page through your websites and community groups.

Our latest communication campaigns

Take a look at three of our latest communication campaigns:

- [Safer Seasons: Winter](#)
- [Flooding update](#)
- [Age Well](#)

Feel free to share these links, and the information contained within, to help keep your residents updated and informed.





Have your say on local issues that affect you

Have your say on matters that affect you and your local communities - and get your residents to do the same - by visiting our **Have Your Say Consultation Hub**. From major road schemes and Joint Area Action Plans, to premises licence applications and safeguarding in our schools; we want to hear your residents' views to help shape future policy and decisions.

Our current consultations are:

- [Concessionary Rail Travel for older people](#)
- [Mobile Waste Service Consultation](#)

[Go to the Have Your Say Consultation Hub](#) for details of all of our current consultations.

Your Voice: The People's Panel

Alternatively, encourage your residents to join **Your Voice: The People's Panel** where they'll be regularly consulted about a number of important local issues. Once registered they'll receive links to surveys, reports and outcomes and occasionally links to other public surveys.



[Find out more information and subscribe here.](#)



Get in touch!

If you have any questions about what you've read, or you'd like to share some of the work your town or parish council is doing for us to highlight in future newsletters, email us at:

townandparishcouncilnews@westsussex.gov.uk

Follow us on social media

Don't forget you can also follow West Sussex County Council on social media for all the latest news and updates. Just click on one of the social media links at the bottom of this email.



Do you have an event coming up?



If you would like to promote an event in your area you can use the [events calendar](#) on our website.

You can search for West Sussex events [here](#).

02.12.2019 Email from "Green Living"

Do you want to swop your unwanted Christmas Presents?



Come to the Rudgwick Village Hall on Saturday 11 January 2020 between 10.30 and 12.30 and you'll have the opportunity to do just that. It doesn't have to be unwanted presents. Bring the leftover can of paint, the bottle of nailpolish that's the wrong colour, the child's toy that they've grown out of.

We're pleased to say that Sussex Green Living and the Horsham Repair Café will also be there, so you can find out more about them and buy recycled items.

There will also be a café for a cup of tea and a cake.

Swop items: no food, no clothes, nothing broken, and if it's huge, bring a photo.

Anything left over at the end of the day will be taken to Billingshurst dump, where they sell items through a contractor. So if nobody wants your item and we can't lift it, we'll ask you to take it home again.

Rudgwick Village Hall, RH12 3JN

10.30 to 12.30

Saturday 11 January

For more information: phil-leech@hotmail.co.uk

Or phone Helen Leech on 07810 414833

03/12.2019 Email HDC meeting update

Council and cabinet meetings

[Agendas, minutes and publications](#)

You are subscribed to receive Council meeting agendas, minutes and publications email updates from Horsham District Council. To view the updated page click on the link below.

[Tuesday, 3rd December, 2019, 12.41 pm - Agenda published: Meeting of Wednesday, 11th December, 2019 7.00 pm, Council.](#)

This item matches your subscribed committee "Council"

Stay connected



Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL

YEAR OF
CULTURE
2019



Horsham
District
Council

04.12.2019 Email from WSCC

Draft Minutes from North Horsham CLC's 04.11.2019

Committee Minutes

You are subscribed to receive **North Horsham County Local Committee** email alerts on the **West Sussex County Council** website.

The [unconfirmed minutes](#) for the meeting of the North Horsham County Local Committee held on 4 November 2019 have been published and are available on our website.

04.12.2019 Email from NALC
NALC Newsletter



NALC Spring Conference open for bookings

NALC has opened bookings to its Spring Conference next year on 17 March 2020. It will focus on one of NALC's key campaigns for 2020, health and wellbeing.

[Continue reading](#)



NALC celebrates Tree Charter Day

NALC celebrated Tree Charter Day on 30 November, as part of National Tree Week. Tree Charter Day is the annual celebration of the Tree Charter.

[Continue reading](#)



NALC notified of Section 137 limit for 2020/21

The appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2020-21 is £8.32 per elector

[Continue reading](#)



NALC announces Larger Councils Committee results

NALC has just completed the elections process for 2019-21 for its Larger Councils Committee (its corporate voice for larger local councils).

[Continue reading](#)

Member updates

Chief executive's blog

New consultation on *Strengthening police powers to tackle unauthorised encampments*

Agenda papers for National Assembly on 11 December 2019

New legal briefing on Section 137 Expenditure: Limit for 2020/2021

New consultation response on the *Landscapes Review*

New blog post on tackling loneliness by Andrew Tubb, chief executive of Cirencester Town Council

Jonathan Owen, chief executive of NALC, replies to Adam Lent of the New Local Government Network

06.12.2019 Email from NALC Chief Executives Bulletin

Tree Charter Day

I was pleased that last Saturday, 30 November, NALC celebrated the second annual Tree Charter Day. Together with The Woodland Trust, we've sent out around 30,000 trees to Charter Branches, helping to ensure the 'Plant for the Future' principle in the Charter becomes reality. We've also collected 250,000 pledges to plant trees via the Big Climate Fightback campaign too! You can find out more about The Tree Charter on the dedicated page on our [website](#). To help us drive the Tree Charter forward and plan a bigger and better Tree Charter Day next year, we're asking all Charter Branches to complete a [short survey](#) – it should only take a few minutes. And if you have any stories about how your local council is playing its part to protect trees and woodland, please contact drop us a line at policycomms@nalc.gov.uk – thank you.

Finance and Scrutiny Committee

NALC's Finance and Scrutiny Committee met on 4 December at the NALC offices, here are a few highlights:

- The committee received quarterly management accounts and reviewed the budget for forthcoming years after noting that the Annual General Meeting had agreed the recommended affiliation rate of 7.2p per elector for 2020/21 with a cap making the maximum payment £1,840 (this is in line with recent practice)
- Councillors were also pleased to receive reports from officers and to hear that planning for the [Spring Conference](#) is going well and launched for bookings
- This being the last meeting before the annual National Assembly, the chairman Cllr Peter Davey, thanked colleagues for their support and commitment on the committee during the year

General Election manifestos

Our [summary of the General Election manifestos](#) of the Conservative, Green, Labour and Liberal Democrat parties boils down the 400 or so pages to just 20, identifying measures of interest to our sector on communities, local government and public services. Do also check out [Manifest Destiny](#) by the think tank Localis which provides a shorthand guide to the localist elements of the three main party manifestos as well as [highlights identified by the Local Government Association](#).

Civic Voice manifesto

Staying on manifestos, I'm really pleased that colleagues over at Civic Voice – the national body for civic societies – are continuing to call on the government to make it easier to set up new local councils in urban areas in their new [manifesto](#), which also has a strong emphasis on an urgent need for a rebalancing of power within the planning system. Much common ground for us to work together in after the General Election!

Neighbourhood planning

The National Trust has published a really useful [Guide to Heritage in Neighbourhood Plans](#). The guide covers heritage policy and designations, the neighbourhood plan process, the evidence base, community and stakeholder engagement, basic conditions and heritage, writing the plan, and community-led development and projects.

Out and about

Our head of policy and communications, Justin Griggs, was in Lincoln on 3 December at a meeting of Birchwood Big Local to discuss the creation of a new urban parish council – you can read more in our news story [here](#)

- Justin and Charlotte Eisenhart, head of member services, attended the Localis Winter Reception at the British Academy on 4 December

And finally...

Huge congratulations Frome Town Council (FTC) and Sevenoaks Town Council (STC) who won prestigious national and European awards this week for two of their innovative and ambitious projects. The Princess Royal, Princess Anne, presented STC with the Award for Urban Heritage at the National Railway Heritage Awards in London for their [Bat and Ball Station](#) regeneration project. And Frome Town Council were in Berlin to receive the Innovation in Politics Award for the best community project for their [community fridge](#), chosen from 400 projects from 40 countries by an independent jury of 1000 European Citizens. Very well done indeed!

**Email dated 6th December 2019, from SSALC
Sussex ALC Bulletin**



NALC Chief Executive Bulletin

[Read the latest bulletin from Jonathan Owen, NALC CEO.](#)

Updates this week include:

General Election manifestos

Civic Voice manifesto

Neighbourhood planning

[Upcoming SSALC Training and Events](#)

To view all upcoming SSALC training and events please visit

www.ssalc.co.uk

Councillors Briefing & Awareness

Tuesday 11th February 2020 - 1800 until 2100

Uckfield Civic Centre, Uckfield

[further details & booking form](#)

Year End Finance

Wednesday 12th February 2020 - 1000 until 1300

Sackville House, Lewes

[further details & booking form](#)

Chairmanship, Governance & Meetings

Thursday 27th February 2020 - 1000 until 1500

Sackville House, Lewes

[further details & booking form](#)

Local Government Finance Workshop for Councillors

Wednesday 4th March 2020 - 1800 until 2100

Wellshurst Golf Club, Hailsham

[further details & booking form](#)

**8th December 2019, Email from APAG
New Noise Management Board**

The Noise Management Board (NMB) public meeting took place this week. The main points to report are as follows:

1. The new NMB will be launched at the end of January. Its structure will be as previously announced with a smaller executive board and a Community Noise Forum. Additional to this, there will be a separate implementation group committee.
2. APCAG (Association of Parish Councils Aviation Group) will continue to represent the views of its parish council members on the Community Noise Forum.
3. The NMB Will have a new chairman, Jonathan Drew, who is currently Head of Trade Diplomacy at the Foreign Office. The Community Noise Forum chairman will be Warren Morgan, who was previously Leader of Brighton City Council, and the NMB delivery group will be chaired by Graham Lake , who was Secretary for the old NMB.

Night Noise Trial, Airspace Reorganisation and new Flight Tracker/Complaints System

The Night Noise Trial has been delayed by the Civil Aviation Authority, who have been unable to find resources to examine the trial pack submitted to them. As a result, it will be delayed from the planned March timeline until the end of 2020 at the earliest.

Gatwick is participating in the FASI South airspace review which will completely modify airspace for the 12 airports in the South East of England. At present it is working out how to communicate and liaise with communities but it's likely that it will consult with parish councils. I introduced myself to the Gatwick Future Airspace Coordinator explaining that we represented the views of Parish Council members located principally west and north of the airport and expect him to be in touch at the appropriate point.

Gatwick has launched a new noise and track keeping system which includes the complaint system. You can access it at www.aircraftnoise.gatwickairport.com

Gatwick's Big Enough Campaign (GBE)

Work continues planning for the launch of GBE. The campaign will be coordinated by GACC (Gatwick Area Conservation Campaign) with the majority of community noise groups and Parish Council groups east, west and north of airport supporting it.

Ian Hare, Chairman APCAG