

Rudgwick Parish Council

Weekly Clerk's Update 18th – 24th November 2019 (Agenda December 2019)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Jonna Foote

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
- APCAG (Association of Parish Councils Aviation Group)
- CAGNE (Communities Against Gatwick Noise Emission)
- CPRE (Campaign to Protect Rural England)
- HALC (Horsham Association of Local Councils)
- HDC (Horsham District Council)
- NALC (National Association of Local Councils)
- SSALC (Surrey and Sussex Association of Local Councils)
- WSCC (West Sussex District Council)

Clerk's announcements/delegated decisions

- **Received several emails regarding fly tipping incident, have communicated with two residents and HDC regarding the matter with a positive outcome for the person initially affected.**
- **Received confirmation from both Clarion Housing Association and HDC that Dairy Close affordable housing will be allocated with Rudgwick residents/applicants with Rudgwick links receiving priority (application criteria to be met). HDC representative offered to attend December Council meeting and give a presentation regarding the process which the Council has gratefully accepted.**
- **Contractor assessed works to door at KGV, works to be completed wc 25.11.2019**
- **Operations Director at Hawkridge Homes has acknowledged receipt of the letter from the PC, the issues will be looked into with a reply by 6th December 2019**
- **Car park to tennis court path repairs have been discussed with contractor, who will address issues. However, path was used by contractors for access when building tennis pavilion and path not built for constant wheelbarrow traffic.**
- **KGV Building changing rooms have been cleaned, some dirt so ingrained that it is impossible to remove, contractor looking into "heavy duty" cleaning products; ceiling remedial work to be undertaken.**

- Village Hall day update: currently 13 organisations have booked a table for this event.
- Mr R Jarvis from Horsham District Council will speak at the December Council meeting (9 December) regarding the allocation of affordable rented accommodation at Barleycroft.

Planning

Applications for Rudgwick Parish Council Meeting 9 th December 2019				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/19/2324 14.11.2019	Jaspers, Weyhurst Farm, Guildford Road, Rudgwick	Prior notification to install 3x 9mm wooden poles (7.3m above ground)		Not available
DC/19/2364 21.11.2019	Mill Hill House, Guildford Road. Rudgwick	Application to confirm the use as a single dwelling house began more than four years before the date of this application (Lawful Development Certificate - Existing)		12.12.2019

Decisions

HDC Decisions – Rudgwick Parish Council Meeting 9 th December 2019				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date
DC/19/1229	Boreham House Church Street Rudgwick	Erection of 2.No two storey detached dwellings with associated parking and garage, landscaping and creation of hard standing	Objection	HDC Permitted

Appeals

Appeals Lodged / Appeals Decided – Rudgwick Parish Council Meeting 9 th December 2019				
Application No	Applicant	Reason for Application	RPC Recommendation	Public Inquiry/Written Representation
		no update		

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 9 th December 2019

Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date
		none		

Enforcement Numbers

Enforcement Numbers – Rudgwick Parish Council Meeting 9th December 2019	
	none

Correspondence/communications from parishioners / to the Council

- Fly tipping incident (two residents) – reported on RPC website “NEWS”section

Correspondence

**18.11.20109 Email from WSCC Highways
Road Closure – Broadbridge Heath**

PUBLIC NOTICE

WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

BROADBRIDGE WAY, BROADBRIDGE HEATH

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Broadbridge Way, Broadbridge Heath** is temporarily prohibited on the following dates:

Phase 1: 07/12/19 at 20:00 until 09/12/19 at 06:00.

Phase 2: 14/12/19 at 20:00 until 16/12/19 at 06:00.

Road Closed signs will be in place either side of the closure at the nearest appropriate junctions.

The restriction will be in place Night-time only between 20:00 – 06:00.

This closure is necessary to allow **West Sussex County Council to undertake carriageway resurfacing works over consecutive weekends.**

No access to be maintained.

No diversion route will be in place.

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **West Sussex County Council on 01243 642105**

Dated **18 November 2019**

Matt Davey
Director of Highways, Transport and Planning



19.11.2019 Email HDC What's on: Free light show in Horsham Town | Start Christmas shopping in Steyning | Book tickets for festive shows

Light Up Horsham



From 30 November, Market Square Horsham

For the whole of December there will be a light projection show in Horsham Town Centre thanks to [RMV Productions](#), [Creative Technology](#) and the [Horsham District Year of Culture 2019](#). The 10-minute light show will run four times an hour from 4pm to 8pm every day from November 30 to December 31.

[More details](#)

Steyning Arts Christmas Fair

30 November, Steyning Centre

The Steyning Centre will be packed with craft stalls selling original handmade gifts, decorations and crafts you won't find on the high street. Teas and cakes will also be available, with the money raised going to Steyning First Responders.



Look out for performances from local choirs and children's groups to get you in the festive spirit!

[More details](#)

A Christmas Carol

13-24 December, The Capitol

Charles Dickens' festive classic is brought to The Capitol studio space this December. Actors Jack Lane and David Benson play every character between them.



Lodge Hill Christmas Pudding Concert 6 December, Pulborough

An evening of seasonal music and readings. Music from Andrew Bernardi and his gifted musicians, and readings by Year of Culture patron, author Julia Donaldson CBE and star of stage and screen Dame Julie Walters DBE.

[Book now](#)

Storrington Christmas Night 7 December 6-8pm

A festive evening of entertainment, starting at 6pm with the Christmas lights switch on.

[Find out more](#)

Carol singing in Horsham 7 December

Carol singers will be performing in Horsham Town Centre on Saturday December 6 to raise money for [Age UK Horsham District](#).

Christmas at Amberley Museum Weekends throughout December

Ride the Christmas train to visit Father Christmas, take part in children's activities and join the Family Christmas Trail.

[Book now](#)

[Book now](#)



Horsham District Council shares information about free events across the District on behalf of the community. The Council does not accept responsibility for events organised and managed by external organisations.

If you would like the chance for your event to be featured in future editions please email details to communications@horsham.gov.uk

19.11.2019 Email from Gavin Curwen – Neighbourhood Planning Officer HDC

I am writing to inform you that I am leaving Horsham District Council as I have accepted a job offer from the London Borough of Hounslow. I shall carry on my duties as usual until my leaving date on Wednesday 27 November 2019.

I wanted to take the time to say that I have been very fortunate to have worked with you all over the past two years and see all the plans in the district progress to various stages, created by people volunteering because they feel so passionately about their local area. I wanted to thank you all, as well as HDC, for giving me this opportunity.

I wish you all the very best for the future.

Please forward the above message to your Steering Group and Neighbourhood Plan consultant.

Kind regards, Gavin

20.11.2019 Election News HDC

Having trouble viewing this email? [View it as a Web page.](#)

Five minutes ✓

National Insurance number ✓

Register to vote at:
gov.uk/register to vote

The
Electoral
Commission

Election news

and results

A UK Parliamentary Election has been called to take place on Thursday 12 December 2019. This edition covers everything you need to know about voting in #GE2019.

For up-to-date information about upcoming elections [visit our website](#).

Candidates announced to represent Horsham and Arundel & South Downs constituencies

The list of candidates for the Horsham and Arundel & South Downs constituencies have been published. View the combined Statement of Persons Nominated, Notice of Poll, and Situation of Polling Stations for each constituency by clicking the links below.

- [Horsham Statement of Persons Nominated](#)
 - [Arundel & South Downs Statement of Persons Nominated](#)
-

Registering to vote

The deadline for registering to vote for this election is **midnight on Tuesday 26 November**. Registering is easy, all you need is five minutes and your National Insurance number.

[Register to vote](#)



Voting by post or proxy

Not around on 12 December? You can apply to vote by post, or arrange for someone else to vote on your behalf (known as a proxy vote).

The deadline for applications for new postal votes is **26 November at 5pm**. The deadline for new proxy vote applications is **4 December at 5pm**.

Find out more about [postal votes](#) or [proxy votes](#)



Casting your vote

If you are on the electoral register and eligible to vote, you should receive a **poll card** in advance of the election which will tell you where your polling station is.

You will be able to cast your vote at your designated polling station from **7am to 10pm**.

You do not need your poll card to enable you to vote, as long as you are registered.



Who can vote in UK Parliamentary Elections?

You can vote in UK Parliamentary Elections if you are registered to vote and:

- a British citizen
- a qualifying Commonwealth citizen (including Cyprus and Malta)
- Irish

Please note: EU citizens (who are not Citizens of the Republic of Ireland, Cyprus or Malta) are not able to vote in [UK Parliament elections](#).

Election of a District Councillor - Storrington and Washington

The election of a District Councillor for the Storrington and Washington ward is to take place on 12 December.

[View the notice of election](#)

[View the combined statement of persons nominated, notice of poll and situation of polling stations](#)

Applications to register to vote must reach the Electoral Registration Officer by 12 midnight on Tuesday 26 November 2019.

Election of a Parish Councillor - Steyning

The election of a Parish Councillor for the Parish of Steyning was due to take place on 12 December.

The latest time for delivery of notices of withdrawal of candidature, namely Friday 15 November 2019, has passed, with only one person standing validly nominated they were duly elected without a contest.

[View result](#)



22.11.2019 Email from HDC



Latest news

and information

General Election 2019

A UK Parliamentary Election has been called to take place on Thursday 12 December 2019.

Your vote matters! The deadline for [registering to vote](#) for this election is midnight on Tuesday 26 November. Registering is easy, all you need is five minutes and your National Insurance number.

The deadline for applications for new postal votes is 26 November at 5pm. The deadline for new proxy vote applications is 4 December at 5pm. Find out more about [postal votes](#) or [proxy votes](#)

The list of candidates for the Horsham and Arundel & South Downs constituencies have been published:

- [Horsham Statement of Persons Nominated](#)
- [Arundel & South Downs Statement of Persons Nominated](#)

For up-to-date information about upcoming elections [visit our website](#).



Tanbridge students visit depot to improve their recycling skills

These students from Tanbridge House School took a trip to our Hop Oast depot last week as part of their Year 8 Geography studies.

The students found out how we carry out waste and recycling collections and how this has helped to make Horsham District one of the most successful areas in Sussex for recycling.



[Read more](#)

Councillors set to approve unique new partnership to protect the environment

At a Cabinet Meeting on 28 November, councillors are set to approve a unique partnership between the Council and the Sussex Wildlife Trust. This will build on the close working relationship between the two organisations.

The aim of the partnership is to ensure that the District's natural environment is protected and enhanced so that it remains an attractive place to live and work. It will work to reverse the decline in species and habitats across the District, as well as contribute to tackling and reducing the impacts of climate change.

[Read more](#)

Small Business Saturday

Saturday December 7 is Small Business Saturday, a day to celebrate our independent retailers.

Visit all District towns on the day to support your local independent shops and traders, and in Horsham itself, you'll also find [Young Enterprise](#) teams and the public launch of the District Window Wonderland.



[Read more](#)



Ashington Youth Club help clean up community

The rain didn't stop 18 young people from Ashington Youth Club going out to improve their community by doing an organised litter pick earlier this month.

The young people of Ashington Youth Club organised the whole event, from designing and distributing posters to get the village on board, deciding what routes they would take to ensure they collected most of the litter and doing the actual litter pick.

[Read more](#)

Call for entries to Christmas Window Wonderland competition

This December we are encouraging as many independent retailers across the Horsham District as possible to enter our Window Wonderland competition.

There will be a public vote and business awards judged by the John Lewis Horsham merchandising team. Window Wonderland is all about making visits to our high streets more enjoyable for everyone, and to showcase our fantastic independent businesses.

Find out more about the competition and register today. (Closing date 6 December)

[Register now](#)



21.11.2019 Email from SALC

Consultation: Strengthening police powers to tackle unauthorised encampments

As you may be aware the Home Office has issued a new consultation on strengthening police powers to tackle unauthorised encampments. The consultation document can be found [here](#). NALC has produced an accompanying briefing (attached) summarising the consultation, NALC's previous views on the matter and the key questions NALC will be responding to.

To help NALC in their response they would like to hear from local councils.

PC13-19 | STRENGTHENING POLICE POWERS TO TACKLE UNAUTHORISED ENCAMPMENTS

Summary

The Home Office has issued a new consultation on strengthening police powers to tackle unauthorised encampments. The consultation covers criminalising the act of trespassing, broadening the existing categories of criminal trespass and broadening police powers to deal with trespassers.

The main consultation document can be found [here](#).

Context

The government previously consulted on unauthorised developments and encampments in April 2018. Responses to this made clear that significant problems are created by many unauthorised encampments, including the sense of unease and intimidation residents feel when an unauthorised encampment occurs, the frustration at not being able to access amenities, public land and business premises, and the waste and cost that is left once the encampment has moved on.

The government also heard compelling evidence that stronger powers are needed to address the issues and concerns identified and that the majority of respondents believe the government should consider criminalising unauthorised encampments in England and Wales, by creating an offence of trespassing when setting up an unauthorised encampment. The government would now like to test the appetite to go further and broaden the existing categories of criminal trespass.

NALC's views

NALC is minded to use points made in response to the April 2018 consultation, as a steer to guide our new response. These include:

- All cases of unauthorised encampments should be criminalised on account of trespassing
 - The police should have the power to direct trespassers to leave land as soon as it has been determined that they are there illegally
 - The police should be able to take action regardless of the number of vehicles in the unauthorised encampment
 - Principal authorities should have the power to demand the police attend as soon as an unauthorised encampment appears and to claim back costs incurred repairing damage caused by clearing up after unauthorised encampments



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w: www.nalc.gov.uk
a: 109 Great Russell Street,
London WC1B 3LD

Consultation questions

NALC will be responding to the below consultation questions and is interested in the sector's views:

Q1. To what extent do you agree or disagree that knowingly entering without the landowner's permission should only be made a criminal offence if it is for the purpose of residing on it?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q2. To what extent do you agree or disagree that the act of knowingly entering land without the landowner's permission should only be made a criminal offence if it is for the purpose of residing on it with vehicles?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q3. To what extent do you agree or disagree that the landowner or representatives of the landowner should take reasonable steps to ask persons occupying their land to remove themselves and their possessions before occupation of the land can be considered a criminal offence?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q4. To what extent do you agree or disagree that a criminal offence can only be committed when the following conditions have been met?

a) the encampment prevents people entitled to use the land from making use of it

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

b) the encampment is causing or is likely to cause damage to the land or amenities

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

c) those on the encampment have demanded money from the landowner to vacate the land; and/or

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

d) those on the encampment are involved or are likely to be involved in anti-social behaviour.

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q5. What other conditions not covered in the above should we consider?



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Q6. To what extent do you agree or disagree that police should be given the power to direct trespassers to suitable authorised sites in a neighbouring local authority area?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q7: Should this be subject to conditions around agreements being in place between local authorities?

Yes / No

Q8: Should there be a maximum distance that a trespasser can be directed across?

Yes / No If yes, what distance should that be?

Q9: Should there be any other conditions that should be considered when directing a trespasser across neighbouring authorities. If so, what should these be?

Yes / No

If yes, what should these be?

Q10. To what extent do you agree or disagree that the period of time in which trespassers directed from land would be unable to return should be increased from 3 months to 12 months?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q11. To what extent do you agree or disagree that the number of vehicles needing to be involved in an unauthorised encampment before police powers can be exercised should be lowered from six to two vehicles?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q12. To what extent do you agree or disagree that the police should be granted the power to remove trespassers from land that forms part of the highway?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q13: To what extent do you agree or disagree that the police should be granted the power to seize property, including vehicles, from trespassers who are on land with the purpose of residing on it?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q14: Should the police be able to seize the property of:



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i) Anyone whom they suspect to be trespassing on land with the purpose of residing on it;

ii) Anyone they arrest for trespassing on land with the purpose of residing on it;

or iii) Anyone convicted of trespassing on land with the purpose of residing on it?

Q15. To what extent do you agree or disagree that the proposed amendments to sections 61 and 62A of the Criminal Justice and Public Order Act 1994 contained in this consultation are sufficient measures to tackle the public disorder issues which are associated with unauthorised encampments without the requirement for introducing specific powers that criminalise unauthorised encampments?

Strongly agree / Agree / Neither agree or disagree / Disagree / Strongly disagree

Q18. Do you have any other comments to make on the issue of unauthorised encampments not specifically addressed by any of the questions above?

Your views

Please email your responses to this consultation to Jessica.Lancod-Frost@nalc.gov.uk by 17.00 on 19 February 2019. County associations are asked to forward this briefing onto all member councils in their area.

21.11.2019 Email from HDC

Draft Development Control North Committee Minutes

**Council and cabinet meetings
Agendas, minutes and publications**

You are subscribed to receive Council meeting agendas, minutes and publications email updates from Horsham District Council. To view the updated page click on the link below.

[Thursday, 21st November, 2019, 7.41 am - Agenda published: Meeting of Thursday, 28th November, 2019 6.00 pm, Cabinet.](#)

21-11-2019 07:41 AM GMT

22.11.2019 Email from HDC

Warnham Neighbourhood Plan

Dear Neighbourhood Planners,

Horsham District Council is delighted to announce that Warnham Neighbourhood Plan won the RTPi South East Excellence in Plan Making Practise Award 2019 at last night's RTPi South East AGM and Awards Evening at the Spinnaker Tower, Portsmouth.

I'm sure you'll share our congratulations to all those involved in making this award winning plan.

Kind regards, The Neighbourhood Planning Team



22.11.2019 Email from NALC Chief Executives Bulletin

New health and wellbeing webpage

In his interview with our magazine, LCR, I was particularly struck by this comment from Duncan Selbie, chief executive, Public Health England: “What is clear is that local (parish and town) councils are indispensable to the solutions around keeping people in good health.” Praise indeed for the important role of our sector, but a challenge at the same time. To help our councils respond to this challenge I’m therefore particularly delighted that this week we launched our new health and wellbeing web page, which you can read more about in our news story [here](#). Please do make use of these excellent resources, and let us know what you think by giving us your feedback.

Updated legal guidance

Our Legal Topic Note 22 on disciplinary and grievance arrangements has been updated. The appendix contains template disciplinary and grievance procedures, which are also available in editable word form. The grievance procedure has also been redrafted in particular in light of the Ledbury decision. You can find the LTN in the member's area of the [website](#) (login required).

Election results

This week we concluded the direct elections by larger councils for representatives on the Larger Councils Committee – well done to Cllr Peter Astwell, Beverley Town Council, Cllr Sue Smith, Woughton Community Council, Cllr Donna Fuller, Woughton Community Council, and Cllr Phil Barnett, Newbury Town Council, and Carl Hearn, town clerk, Tavistock Town Council, and Jane Biscombe, town clerk, Weymouth Town Council.

- Congratulations also to Danny Moody, chief executive, Northamptonshire County Association of Local Councils, who has been elected as the new chairman of the County Officers Forum.

Transport Planning Day

Along with our policy advisor, Andrew Tubb, I was pleased to attend the Transport Planning Society’s annual Transport Planning Day on 20 November in Westminster. I’d like to offer my congratulations to Market Deeping Town Council and Deeping St James Parish Council who were highly commended in the People’s Award category of this year’s awards. They have used the neighbourhood plan to improve footpaths, join up local facilities and built a footbridge and planted trees – there’s a great video about the project [here](#). You can read more about how local can make use of transport planning in our new [The Good Councillor's guide to transport planning](#) which we [launched](#) at the annual conference last month.

#OurDay

A huge thank you to everyone who took part in #OurDay on 19 November, the now annual 24-hour social media marathon run by the Local Government Association (LGA). It was great to see so many local councils and county associations once again taking part, helping the event trend #2 in the UK. It was great to hear so many and such varied stories, for example, Leighton-Linslade Town Council being a fairtrade town and Chippenham Town Council putting on free concerts for its residents at the John Coles Park. Do check out the Twitter Moment [here](#).

Tree Week

Next week is Tree Week, running from 23 November to 2 December, with Tree Charter Day next Saturday 30 November! NALC has been encouraging local councils to sign up to the [Tree Charter](#), which we promote alongside The Woodland Trust. I know that so many councils have been in touch and it is great to see our sector so involved in tree planting all over England. There is still time to attend a tree planting event in your area, see a list of events [here](#). You can also apply for [free community tree](#) packs for March 2020. If you would like to sign up to The Tree Charter please email claire.goldfinch@nalc.gov.uk. If you are hosting an event next week or celebrating Tree Week, don't forget to use the Twitter hashtags #BigClimateFightback and #EveryTreeMatters.

Direct Information Service

The latest Direct Information Service (DIS) and funding bulletin hit inboxes this week. DIS is a fortnightly publication to keep you up-to-date with the latest news from the sector, round-up of government statements and consultations, planning, rural affairs, funding opportunities, events, job vacancies and a recap of NALC's biggest stories. To find out more about DIS and to subscribe please visit: www.nalc.gov.uk/dis

Out and about

Jane Moore, senior solicitor and legal services manager, attended the Suffolk Association of Local Councils (SALC) conference on 18 November, with the theme of planning. The conference was held at the offices of the law firm Birketts in Ipswich and included presentations from their head of planning and speakers from principal authorities. Well done to SALC for organising this event, especially for so quickly publishing a reflective blog post and audio recordings of all the sessions.

- Our head of member services, Charlotte Eisenhart, visited Falmouth on 18/19 November to meet with Mark Williams, chief executive, Falmouth Town Council, and Paul Clarke, peer, challenge manager, LGA. Falmouth will be hosting the sector's second peer review in February 2020 following a successful first review at Chippenham Town Council earlier this year. This forms part of a pilot between NALC and the LGA with the aim of us being able to offer peer review to the very largest local councils in the future.
- Then on 20 November, Charlotte attended the Worcestershire Association of Local Councils (WALC) annual general meeting and spoke about the national picture facing NALC and the local council sector. It was also a great opportunity to hear from Chris

Wayman, county officer, WALC, on his first 6 months in the role and the positive impact he is having at the county association.

- While I wasn't unfortunately able to attend in person, I was delighted my message to the Shropshire Association of Local Councils annual general meeting on 15 November was read out by their president, Katrina Baker MBE, and that the event was so positive and well attended. The Lord-Lieutenant of Shropshire spoke very highly of the work and dedication of local councils and their important role as the grassroots of local government. The event also raised over £1400 for Severn Hospice and saw David Preston, former town clerk of Oswestry Town Council, and now chief executive of National Association British Market Authorities (NABMA), presented with an outstanding achievement award. Well done to all involved!
- And our head of policy and communications, Justin Griggs, attended a seminar and reception hosted by the City of London Corporation on 20 November to mark the 100th anniversary of NABMA – you can check out some of the highlights from speakers on Justin's Twitter.

And finally...

As the political parties publish their General Election manifestos, next week we'll be sharing a summary including key areas of interest to our sector – so do look out for that.