

## Weekly RPC Clerk's Update: 8/9-15 October 2018

### E-MAILS/COMMUNICATION

#### 8.10.2018 - The Association of Parish Councils Aviation Group (<http://www.apcag.org/>)

##### "Gatwick Noise Management Board Meeting 12

- As previously advised, I was away on holiday for the September meeting, but APCAG Vice Chairman, Peter Drummond, attended for APCAG. This brief report is therefore compiled from conversations with Peter and other board members and from documents issued subsequent to the meeting.

##### Terms of Reference/NMB Constitution

Previously, I advised you that community groups had called for refreshed [terms of reference](#) for the NMB. The NMB chairman proposed that a sub committee should be created. It has been acknowledged that "a root and branch review for the benefit of all stakeholders should be conducted to help continued progress in noise reduction strategies for Gatwick."

However, a sub committee comprising County Councillors has been established for this purpose and, right now, it excludes a community group representative. Clearly, this is unsatisfactory, and lobbying continues to rectify this. Due to this impasse, and the impasse on the Night Flight Trial (see below), an additional ad hoc NMB meeting has been scheduled for the last week of October.

##### Night Noise Trial

- This cannot start in January as originally intended due to the time taken to address Community Group concerns, and the fact that the CAA and NATS are struggling to accommodate the associated work. Planning for the trial continues, but it seems unlikely that the trial will now take place until later in 2019 or 2020. Inevitably there will be further discussion at the ad hoc October NMB meeting.

##### 2019 Work Plan

- Proposals for the 2019 work plan were presented. They focus on increasing activity around Departures and reducing the number of work plan activities so that there is "an increased focus on delivering real noise improvement."

- The ad hoc meeting at the end of October is critical to the future direction and effectiveness of the NMB. I will report to you after that meeting.

- Ian Hare  
Chairman APCAG"

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#### 8.10.2018 – Saxon Weald Housing Development Ltd

e-mail with letter attachment inviting councillors to the consultation event for the public regarding the building of six houses at Pathfield Close. Rudgwick Hall, 16<sup>th</sup> October 2018 from 3.00 – 6.45 pm.

#### 8.10.2018 - National Association of Local Councils.

## "Book your place at NALC's new Spring Conference 2019

**Royal National Hotel, London on 11 February 2019**

*NALC's new look Spring Conference has had a reboot, bringing together our popular larger councils and good councillors spring conferences into one event and is aimed at turning our new vision for the sector and future role of local councils into a reality.*

*An essential event in the local council sector's calendar, our Spring Conference will appeal to councillors and clerks alike – from larger councils and beyond – who want to come together to grow their knowledge and skills and discuss the big issues facing our communities and how local councils can help communities help themselves.*

*We are delighted to confirm Cllr Izzie Secombe OBE, leader of Warwickshire County Council, will be joining Jessica Studdert, deputy director at New Local Government Network, for our plenary debate on local government working together to support communities. More speakers will be announced soon.*

*Workshop sessions will focus on sharing good practice on some of the challenges local councils are tackling including delivering youth services and engaging with young people; effective communications with residents, business and the media; housing and working with developers; local audit; spotlight sessions featuring NALC's Star Council Awards 2018 winners; and a dedicated session for NALC's Super Councils Network.*

*Make the most of our early bird rates, saving you 20! Early bird rates end on 30 November 2018.*

*For more information about the event contact NALC at [policycomms@nalc.gov.uk](mailto:policycomms@nalc.gov.uk) or call on 020 7637 1865."*

**8.10.2018 Report from Councillor Thompson on Horsham Association of Local Councils (HALC) September meeting: CAGNE presentation:**

### **'Modernisation of Airspace - 2023? What does it mean for you?'** **Sally Pavey of CAGNE (Communities Against Gatwick Noise Emission) to HALC**

Key airspace forums

Future Airspace Strategy Implementation South - FASIS

London Airspace Management Programme – LAMP

#### **CAGNE AVIATION TOWN AND PARISH COUNCIL FORUM**

- A forum founded by councillors concerned about airspace changes
- The forum conforms to councils code of conduct and currently has 27 members to east and west of Gatwick
- Supported by CAGNE aviation expert
- Independent website with newsletters and meetings with guest speakers
- Independent reporting
- Allows councils to gain an understanding of airspace;  
feed into aviation committees with concerns;

- ensures councils have a voice in the formation of the way forward for airspace to benefit all impacted by aircraft noise and the ramification of Gatwick's growth in the air and on the ground

### **The Challenge**

- To balance the desire for Government growth whilst reducing noise for the communities surrounding Gatwick and the surface access ramifications of growth
- To influence GATCOM, NATMAG and other bodies that are dominated by aviation interested parties
- CAGNE invite your council to join the CAGNE Aviation Town and Parish Council Forum as together we can be informed and represent our communities in a fair and equitable way for all concerned.
- Feed into the Gatwick Noise Management Board and other aviation organisations and bodies in the decision making process
- It is better to have a say in airspace change as it could impact your area
- [www.cagnepcforum.co.uk](http://www.cagnepcforum.co.uk) , cagnegatwick@gmail.com

### **8.10.2018 Report from Councillor Thompson on Neighbourhood Planning event:**

## **Neighbourhood Planning Conference 2018 Wednesday 26 September 2018 1:30 to 4:30pm**

Rudgwick Parish Council was represented by Ian and Paul.

### **Agenda**

1. The NPPF 2018
2. Local Plan Update
3. Workshop One – Dealing with Developers and Landowners
4. Workshop Two – Neighbourhood Planning and the Evidence Base requirements
5. Workshop Three – Neighbourhood Planning and the NPPF

### **Key Issues**

#### **General**

- 1) The revised National Planning Policy Framework has recently been updated and is dubbed NPPF-2.
- 2) This updates contains several important changes that will need to be considered as the Rudgwick NP will definitely fall within the scope of this new framework.
- 3) There is a confused [position regarding windfall developments which may be included up to 10% of the overall figures but evidence is required that this is feasible.](#)
- 4) The HDC Local Plan is being updated and will results in higher housing needs. This will have a knock on effect to the NPs. HDC indicated that they should be able to supply Parishes with revised figures around end October.
- 5) There is a review of the SHELAA currently underway and this will provided soon.
- 6) Small houses should form at least 10% of the housing requirement.

## Workshop specific

### Workshop One – Dealing with Developers and Landowners

- 1) Many different approaches adopted.
- 2) Some had public open days or exhibitions, some had presentations with evaluation against pre-set criteria.
- 3) Most were amicable. It was noted that we had a special issue re Ewhurst.
- 4) Important to address landowners
- 5) Local green space policy should be developed and stuck to.

### Workshop Two – Neighbourhood Planning and the Evidence Base requirements

- 1) There was a general call for more visibility of the number of dwellings as well as a better understanding of 'evidence based' approaches. HDC agreed to look out some good examples.
- 2) Evidence of infrastructure development was a key problem. The Ichingfield representative has some good ideas.
- 3) HDC to provide any material on what has been left out of plans that should be there.
- 4) Evidence collection is a large administrative burden.
- 5) Use of consultants has worked in some cases.
- 6) Interaction between the Parishes via some forum was considered to be useful in this area.

### Workshop Three – Neighbourhood Planning and the NPPF

- 1) There was concern about the impact of increased numbers in the NPPF despite the Audit Commission update on population growth post Brexit.
- 2) Only 5 NPs have been completed with 24 still being worked upon in the HDC area.
- 3) Of the 1500 dwellings proposed for the NPs only 300 have been included to date.
- 4) AECOM data seems to be used by several Parishes and this should be investigated further.
- 5) A NP can be developed that gives a design statement and number of dwellings but no specific site details.
- 6) The experience of other local parishes which have made plans and particularly their experience with developers since is of considerable importance The Chair of Nuthurst PC is willing to come and brief us on their experiences post completion as well as on the pitfalls during the plan development.

## 8.10.2018 E-mail from CAGNE

### “Visit to Air Traffic Control

Last Friday, 5th October, eleven members of the Forum attended the Forum arranged visit to NATS, air traffic control centre, in Swanwick, Hampshire.

Two hours were spent with senior members of the NATS team learning about the upgrades in air traffic control systems, the complexity of airspace and the challenges ahead with the modernisation of airspace. Councils from Slinfold, Warnham, Turners Hill, Worth, Rusper, Cranleigh, West Grinstead, Newdigate, Salford and Sidlow and Kirdford.

As we were limited to numbers, so we will endeavour to arrange again so other councils can attend if you wish?"

8.10.2018 Email from WYG Group

*"Dear Mrs J Foote and al Members of Rudgwick Parish Council,*

*Agenda Item 7 of your meeting tonight is to discuss the planning application at Windacres Farm South off Church Street Hermongers Lane Rudgwick, which seeks outline planning consent for 57 dwellinghouses including open space, parking, infrastructure and landscaping. The Applicant would like to inform the Parish Council that a significant amount of pre-application negotiations and consultations were undertaken prior to the submission of the application, as detailed within the Statement of Community Involvement.*

*This email sets out the list of Benefits that the Applicant is prepared to provide to the local community should the residential development be approved at Council level and constructed:*

- **George V Playing Pitches** *The Parish Council are currently considering introducing higher hire charges for playing pitches and changing rooms at the George V playing pitches. The Applicant is willing to discuss a contribution that could be made to keep hire charges at their current rate.*
- **Rudgwick Youth Centre** *This is run out of the old pavilion by the Church. The Church employs a youth worker and it is a popular local facility with 4 groups meeting each week (50-80 people). The Applicant is willing to assist with funding to help ensure its future.*
- **Rudgwick Hall** *Run by the Parish Council Rudgwick Hall is in need of an escape ramp, new boiler and dishwasher, the Applicant is willing to provide these/funding for these.*
- **Jubilee Hall** *Run by the Parish Council, the hall requires disabled access and a review of parking. The Parish Council have also said they wish to undertake a full structural survey of the building this summer. The Applicant is willing to provide these/funding for these.*
- **Skate Park** *There is a desire to get the skate park refurbished and CCTV installed to dissuade vandalism. The Applicant is willing to discuss contributing to this need.*
- **Churchmans Meadow** *It has been identified by the Parish Council that the play area facilities at Churchmans Meadow need replacing. The Applicant is willing to discuss contributing to this need.*
- **Traffic Calming** *Traffic speeds within Rudgwick are often cited as reasons to object to planning applications locally and the Parish Plan supported traffic calming measures. Discussions with Rudgwick Parish Council would establish their current need on this issue. The Applicant is willing to discuss contributing to this need.*
- **Rudgwick and Ellen's Green Gardening Association** *Require a new marquee. The Applicant is willing to discuss contributing to this need.*
- **Scout Hut** *Funding could be made available to assist with maintaining and improving the existing building which is at the heart of the Community. It doubles up as a Pre-School facility and also provides a meeting space for Judo, dance and music. Along with the Youth Club, this is a very popular local benefit for young people.*

*Formal S106 requests:*

- **Affordable housing** *17 onsite units and 0.1 units provided as a commuted sum.*
- **Parks and open spaces** *Funding towards the provision of a new 3G playing pitch facility in the Cranleigh area (£88,350).*
- **Schools** *Early years, primary and secondary school contributions totalling £373,136 – critically it has been agreed that this will be shared between West Sussex (Horsham)*

and Surrey (Waverley) so that funding will go towards the Scout Hut in Rudgwick and Rudgwick Primary School.

- **Health** Provision of indoor fitness equipment £46,455.  
(total financial contribution £507,941 + commuted sum for 0.1 units of affordable housing not yet confirmed).

Other consultation requests:

- **Environmental Health** Each dwelling to be provided with a fast charging socket for electric vehicles.
- **Public Rights of Way (PROW)** Improvements are required to link the site and provide adequate access to the village. This could include a link from the bridleway across the site to Church Street.
- **Highway improvements** We consider that two additional pedestrian crossing points should be considered; one at the top of Church Street/Hill to cross from the existing footpath on the East side to the footpath on the West and another at the bottom of Church Street to the South of the Old Railway Bridge (where the Lollipop Lady used to cross the children and parents) close to Pennthorpe School, the Scout Hut pre-school and Rudgwick Primary School.

Other onsite benefits of the scheme:

- **Play areas** Provision of both a LAP and LEAP play areas.
- **Ecology** Ecological enhancements through the SuDS wetland feature proposed.

We hope that you will be able to discuss these benefits when considering the scheme tonight. The Applicant is willing to meet with the Parish Council to discuss how and when these benefits can be best provided. In due course a S106 legal agreement with heads of terms will be drawn up with Waverley Borough Council to secure these benefits should the development be recommended for approval.

We hope that the Parish Council and members of the public in attendance will take full account of the potential for real benefits to the village of Rudgwick via this development, which would be a suitable and well designed addition to Rudgwick, also enhancing the viability of local shopping and community facilities by increasing the number of family homes within the village. The Applicant has not been invited to the meeting this evening, but we are aware that the application is being discussed, so we are keen to present the potential benefits, so that a balanced view can be taken.

Should you wish to discuss any of the above further, please do not hesitate to contact us at your earliest convenience.

Yours Faithfully,

**Chris White**

Principal Planner"

9.10.2018 WSCC Road Closure

**"WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION**

## **LOXWOOD ROAD, RUDGWICK**

*NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) Loxwood Road, Rudgwick from junction with Tismans Common to junction with Station Road is temporarily prohibited from 29/10/18 at 08:00 until 30/10/18 at 18:00.*

*The restriction will be in place day-time only between 08:00 – 18:00.*

*This closure is necessary to allow Balfour Beatty on behalf of West Sussex County Council to undertake carriageway patching.*

*Emergency vehicle, Residential and Pedestrian access will be maintained at all times*

*The alternative route for traffic will be signed via Loxwood Road, Station Road, B2133, A281 and vice versa.*

*This restriction will be effective for a maximum of 5 days from the start date given above*

*Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105*

*Any queries about the works please contact West Sussex County Council on 01243 642105*

*Dated 09/10/18*

*Matt Davey Head of Highways and Transport”*

10.10.18 E-mails from Age UK, Kent Sussex Surry Air Ambulance, Mediation Services acknowledging that there grant applications have been forwarded to April 2019.

10.10.2018 – e-mail WSCC

### **"Bus User Survey**

*Further to our recent Bus Strategy Consultation, West Sussex County Council would like to know more about how passengers use our supported bus routes across the county.*

*Most routes in West Sussex are operated by bus companies on a commercial basis, and these are not part of this survey. However, some routes receive a subsidy from the county council to help them run.*

*Below is a list of bus services which are currently either wholly or partly subsidised by the county council and are included in the survey:*

**Arriva** - 63

**Brighton & Hove** - 59A

**Compass Travel** - 8/8A, 16, 19, 30, 31, 33, 36A/36C, 39, 42, 52, 62, 64, 66A/66C, 67, 69, 71, 74/74A/74B, 85/85A, 89, 93, 96, 99, 100, 150

**Metrobus** - 61, 65, 84, 98, 200, 270, 272, 291, 606, 610, 692, 693

**Stagecoach** - 46, 47, 50, 54, 56, 70, 91/92/93

**Shared Taxi Service** - Billilinks (Villages Transport Link)

*We are keen to gather feedback from passengers and others to help us understand the impact of any potential changes to the routes above.*

*Further information and the online questionnaire is available at [www.westsussex.gov.uk/buses](http://www.westsussex.gov.uk/buses) - or by calling **01243 642105** for a paper copy.*

*We would appreciate your help in promoting the consultation as appropriate. A promo poster is attached; please let me know if you require any hard copies.*

*Feedback on behalf of your organisation can be made by completing the consultation questionnaire or by email to: [buses@westsussex.gov.uk](mailto:buses@westsussex.gov.uk)*

*The closing date for responses is **18 November 2018**.*

*Best regards*

**Jo Kenworthy**

**Information Officer, Transport Bureau**

*Economy, Infrastructure & Environment – Highways and Transport  
West Sussex County Council*

12.10.2018 E-mail from cricket club regarding an incident with the portable cricket nets (circulated to councillors)

12.10.2018 E-mail from Age Concern regarding a speaker at November Council meeting. (Sent to Chairman)

**Clerk's announcements/delegated decisions:**

- Obtaining quotes for replacement of oil boiler with gas boiler in Rudgwick Hall.
- Jubilee Hall drain/roof repair/crack in wall pursued with damage assessor.
- Addressing weekly clerk's updates to be incorporated on website in best possible format
- Addressing refund for website hosting/maintenance as new website is more economic than previous one.
- Six apple trees at the back of the King George V building have been moved to their new location with guidance from a parishioner. This had to be undertaken to enable car parking spaces to be created so that King George V building can be leased.
- Repair to King George V building roof has been completed.
- Creation of car parking spaces behind King George V building is making good progress.
- Quote has been sought for minor roof repair at Jubilee Hall – access agreed with owner of adjoining property.
- Open Space Warden's report findings: gates at Churchman's Meadow Playground, gate near Church Street providing vehicular access to Churchman's Meadow, fence around Churchman's Meadow (Pondfield Road side) – all requiring repair. Clerk and fencing contractor have visited the sites and currently waiting for a quote for cost of repairs.
- Clerk and Kompan representative have "snagged" the new playground. It was agreed that flooring had not been installed properly, one bar of one of the apparatus is damaged and both these points are going to be addressed by the company.
- Rudgwick Litter Group – organised by Litter Warden – has had to be dissolved due to safety issues/areas being outside Rudgwick Parish.
- Three parishioners have responded to the Parish Magazine request for volunteers to help during a Winter Emergency.
- Have contacted, again, Satswana for update regarding use of Dropbox and GDPR.
- Cricket club, football, tennis club have been contacted regarding risk assessments and insurance.