

Weekly RPC Clerk's Update: 24-30 September 2018

E-MAILS

24.9.2018 – parishioner (confidential)

Requesting Velo-south consultation information.

25.9.2018 - WSCC

"Dear Parish Council

Thank you to those who have already submitted your salt audit returns. Any salt bins or hippos bags that identified in your audits as less than 75% full will be topped up during October.

As per our earlier email this year we have split the annual Community Winter Resilience preparedness activity into two stages.

- *Stage 1) Salt audits - Completed*
- *Stage 2) Community Winter Resilience Plans and Farmer/Contractor information*

We are asking ALL Parish and Town Councils wishing to make claims for financial contributions towards any additional activity to renew their Local Farmer and Contractor Agreements.

*To qualify for funding it is **essential** that you*

- *Read the attached Community Winter Offer and supporting documents,*
- *Update your Community Winter Resilience Plan and*
- *Submit the necessary documentation indicated in the check list below to us before the deadline.*

We recommend that Councils include the Community Winter Resilience Plan as an agenda item at a Council Meeting prior to November and follow the steps on the checklist below:

Checklist	Check List
1) Complete the Parish Audit	<input type="checkbox"/>
2) Submit your Parish Audit to WSCC	<input type="checkbox"/>
3) Review and update your Community Winter Resilience Plan for 2018/19	<input type="checkbox"/>
4) Place an order for new stores, replacement bags or tarpaulins	<input type="checkbox"/>
5) Confirm your local identified Farmer or Contractor is still happy to support your Community Winter Resilience Plan for 2018/19	<input type="checkbox"/>
6) For Parishes with a Farmer / Contractor wishing to claim a financial contribution from WSCC towards the cost of work you will need to complete the steps set out on page 3 of the Community Winter Offer.	<input type="checkbox"/>
7) Submit the relevant information set out in page 3 of the Community Winter Offer to be eligible to receive financial contributions if Trigger is activated. <ul style="list-style-type: none"> - Map showing roads farmer/contractor will be covering - Farmer / Contractor details and contact information 	<input type="checkbox"/>

<ul style="list-style-type: none"> - A valid Public Liability Insurance (PLI) document period Nov 18 to April 19 for the Farmer / Contractor - Email addresses for 2 key contacts that will receive the winter trigger information – one of whom should be the Farmer/Contractor. - Deadline 24th Oct 2018 	
8) Adopt your Community Winter Resilience Plan at a Council Meeting	<input type="checkbox"/>
9) Submit your Community Winter Resilience Plan to WSCC Deadline 1st Nov 2018	<input type="checkbox"/>
10) Sign up to 'What IF? You can make a difference volunteer training	<input type="checkbox"/>

Once we have received the appropriate documentation under number 7 we will write to the farmer/contractor with an updated agreement.

If we do not receive the documentation the farmer/contractor will not be eligible to receive the pre-arranged financial contribution as set out in the Community Winter Offer.

Volunteer Training Opportunities

We are working with the West Sussex Resilience and District Emergencies Team to support community volunteers around Resilience Training. Information can be found in the Community Winter Offer and is part of the 'What If you can make a difference' training.

To register an expression of interest by emailing what.if@westsussex.gov.uk

Any questions please contact me on active.communities@westsussex.gov.uk

Many thanks
Sue"

[Sue Furlong](#) | Community Initiatives Principal Theme Lead, Partnerships and Communities Team, Communities & Public Protection , [West Sussex County Council](#)

27.09.2018 – WSCC - Attachments on Facebook/Village Notice Boards.



WS110(M) Starting School Poster 2019_



WS110(N) Starting School Leaflet 2019_

"Dear Colleagues,

Starting School - September 2019

The application process for children due to start school in September 2019 will begin on Monday 1 October 2018. We try to advertise the application arrangements as widely as possible and it is in this connection that I now write to you.

As a service to your local community we would invite you to advertise the starting school application window in your Parish Magazine, on your website or by whatever means you normally use to communicate with your residents.

I have attached to this email a poster and leaflet giving details of the application process. The key points are:

- Apply online at www.westsussex.gov.uk/admissions
- Applications can be made between 1 October 2018 and 15 January 2019
- Special rules apply for house movers until 15 February 2019
- The Information for Parents booklet is available on our website now
- Further information is available by ringing 03330 142 903

Applications made after the closing date cannot be considered until all on time applications have been processed. This may mean it is not possible to offer a child a place at a local school. We would therefore be grateful if you could help actively encourage all parents to apply by the closing date.

If you have any questions regarding the process please do not hesitate to contact me.

In advance, please accept our thanks for your assistance and co-operation.

Kind regards

Natalie Bailey

Road closure Announcements (two) on Facebook/Village Notice Boards.



Road Name	Loxwood Road and Tismans Common	
Village / Town / Parish	Rudgwick	
Specific Location	Closed at junction Loxwood Road and Tismans Common	
Type of TTRO	14.2 road closure	
Reason for TTRO	Carriageway patching	
Proposed start date/Time	Date 29/10/2018	Time 08:00
Proposed End date/Time	Date 30/10/2018	Time 18:00
The restriction will be effective	Day-time only from 08:00 to 18:00	
Diversion route (if applicable)	Loxwood Road: Loxwood Road, Station Road, B2133, A281, Loxwood Road and vice versa Tismans Common: Tismans Common, A281, B2133, Station Road, Loxwood Road and vice versa	
Access arrangements	Pedestrian, residential and emergency access will be maintained	
Applicant name	Balfour Beatty on behalf of WSCC	
Applicant contact tel number	01243 642105	
Any other details		

28.9.2018 – Tennis Club

There are no refuse bins accessible to the club and they have asked the council if a solution can be provided. (October Agenda – under “Tennis Club” update.)

Clerk’s announcements/delegated decisions:

- Insurance has been renewed with HISCOX for a three-year period as resolved at last council meeting
- Rudgwick Hall boiler is not functioning properly – service engineer visit booked.
- A parishioner has been so kind as to take responsibility for contacting those people that donated the six trees that are to be moved. This as part of the creation of additional parking spaces behind the KGV building. Parishioner has also agreed to provide support when trees are moved to their new location.
- Financial and Legal Training Day 27.9.2018 has brought up various areas that require the council’s attention – information to be provided for Finance Meeting in November.
- Rudgwick Hall Playground equipment that required painting, has been painted – contracted notes that rust has been removed. One area (exact details to be confirmed) to be kept under regular observation due to level of rust damage.
- Churchman’s Meadow – safety surface installation has been delayed – will take place next week.
- Section106 documentation for Churchman’s Meadow Playground received and can be accessed on receipt of invoice.
- Second tranches of the WSCC environment grant/precept for 2018/19 received.
- VAT return 2017/18 submitted to HMRC.