

RUDGWICK PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> June 2017 at the Rudgwick Hall, Bucks Green, Rudgwick at 7p.m.

Present: Councillors: R Landeryou (Chairman), R Brown, D Buckley, J Dove,  
A Haynes, I Maclachlan, R Wild  
Mrs J Foote, Clerk

In attendance: There was one member of the public present.  
District Councillor J Bailey

27/17. Apologies for absence had been received from Cllrs Bookham (business), Davis (holiday), Ellis (business), Gilmour (family) and the reasons for absence were approved.

28/17. The Chairman welcomed Sonia Mangan, Chief Executive Officer of Age UK Horsham District (AUKHD). Sonia provided information on issues relating to "Ageing and Older", AUKHD and Rudgwick Forum meeting findings; on AUKHD, its links with Age UK, the national charity, partners they work with as well as the services they provide. The recently held AUKHD Focus Group meeting in Rudgwick found that local inhabitants have the second highest distance to travel when accessing hospitals; that some inhabitants experience loneliness and isolation. AUKHD asked for the support of the Parish Council with their next Big Society Members Fund grant application to address some of the issues mentioned. Councillors asked questions regarding activities, across county boundary travel (hospital/home), Forum Group findings and a request to receive a copy of the Forum findings report was made.

Sonia Mangan and member of the public left the meeting at 7.30 pm.

29/17. There were no DECLARATIONS OF INTERESTS BY COUNCILLORS on matters to be considered at the meeting or notifications of changes to members Registers of Interest.

30/17. It was resolved that the MINUTES OF THE PREVIOUS MEETING held on the 12<sup>th</sup> May (previously circulated) be signed as a correct record. Proposed by Cllr Buckley seconded by Cllr Wild and unanimously agreed. The Chairman signed the minutes at the end of the meeting.

31/17. Matters arising from the previous meeting (for noting only) and review of the Action Point List.

52/7/15-86 Ramp for RH – Cllr Hayes to progress

114/10/15-106 – Cllr Bookham has cut hedge and sign on A281 is visible. Gateway installation to be addressed with HDC planning direct – Cllr Bookham to progress. Cllr Dove is in contact with the chair of the Horsham Road Safety Group and would value having access to the recent RAG traffic study. Clerk to facilitate.

43/6/16-1 – Website template expected to be received by the end of June. Working party to meet to progress. Cllr Bookham to co-ordinate.

196/2/17-18 – Update S106 list of projects and obtain quotes. Clerk to explore S106 funding/projects.

32/17. The Chairman had no announcements.

33/17. Reports from District and County Councillors (for information only).

County Councillor's report

Cllr Christian Mitchell had given his apologies as he was attending the North Horsham CLC Meeting.

District Councillor's report

Cllr Bailey had nothing to report.

## 34/17. Planning

Cllr Buckley reported that there had been a number of planning applications but nothing contentious.

i) Current Planning Applications to be considered for comment to Horsham District Council.

DC/17/0525 LOWER LODGE, THE HAVEN, BILLINGSHURST

Erection of replacement garage/log store.

No objection.

DC/17/1068 11 ORCHARD HILL, RUDGWICK

Single storey ground floor rear extension, conversion of existing garage to single garage with provision of family room.

No objection.

DC/17/1183 GREENGATES, CHURCH STREET, RUDGWICK

Proposed erection of single storey rear/side extension.

No objection.

DC/17/1177 THE GRANGE HAVEN ROAD, RUDGWICK

Proposed erection of garden room.

Currently no details so to be put on hold.

DC/17/1180 GAMEFIELD FARM, THE HAVEN, BILLINGSHURST

Proposed single storey rear extension to house therapeutic exercise pool.

No objection.

ii) To report any comments made on Planning Applications under delegated powers.

DC/17/0555 SWALLOW BARNES, LOXWOOD ROAD, RUDGWICK

Proposed construction of detached triple garage with recreation room and basement workshop ancillary to the host dwelling, new main entrance, gates and court yard paving, access being via the existing highway entrance (amendment to previously approved application DC/16/1879).

No objection.

DC/17/0651 57 WOODFIELD ROAD, RUDGWICK

Surgery to 2 Hornbeam and 1 Hazel.

No objection.

DC/17/0709 2 CROSSWAYS COTTAGES, TISMANS COMMON, RUDGWICK

Erection of a detached garage.

No objection to the erection of the garage in the proposed location.–

-The front hedge is part of the original hedgerow from the 1840's, when the Common was enclosed, and should be retained

- Current hedging on the boundary of the two dwellings should also be kept in place to screen the brick wall for the benefit of the occupants of the neighbouring property.

-The roof should be built in materials appropriate to the surroundings as the proposed building will be in a prominent setting for both the neighbouring property and the lane.

DC/17/0565 FARN BRAKES, CHURCH STREET, RUDGWICK

Erection of double garage.

**Objection.** The proposed building would be an overdevelopment of the site and detrimental to the visual amenities and character of the area.

DC/17/0767 HILLSIDE, LYNWICK STREET, RUDGWICK

Demolition of existing garage, erection of two storey side extension, single storey rear extension, side conservatory and loft conversion.

No objection.

DC/17/0781 BROOK COTTAGE, GIBBONS MILL, THE HAVEN

Erection of a 2 storey extension to replace single storey garage structure. Amendments to previously approved application DC/17/0131.

No objection.

DC/17/0937 THE COACH HOUSE, LYNWICK STREET, RUDGWICK

Conversion of detached garage to annexe to main dwelling.

No objection.

DC/17/1024 ORCHARD BARN, HERMONGERS, RUDGWICK

Retention of Barn conversion to form a pair of semi-detached dwellings with ancillary parking, cycle store and landscaping.

No objection.

iii) To report any decisions made by Horsham District Council on previous applications.

DC/16/2925 FORDCOMBE COX GREEN, RUDGWICK

Demolition of existing house and construction of 2 new storey 5 bedroom houses, with associated amenity and parking. Permit

DC/17/0458 23 GASKYNS CLOSE, RUDGWICK

Garage conversion for use as study. Permit

DC/17/0205 11 CAPE COPSE, RUDGWICK

Surgery to 3 oaks. Permit

DC/17/0457 1 WEBBS COTTAGES, CHURCH STREET, RUDGWICK

Erection of a first floor side/rear extension above existing lounge/garage. Refused

Cllr Wild to look at the extension.

DC/17/0555 SWALLOWS BARN, LOXWOOD ROAD, RUDGWICK

Proposed construction of detached triple garage with recreation room and basement workshop ancillary to the host dwelling, new main entrance gates and courtyard paving, access being via the existing highway entrance (amendment to previously approved application). Permit

DC/17/0606 THE WATER TOWER, GUILDFORD ROAD, RUDGWICK

Erection of single storey rear extension. Permit

DC/17/0781 BROOK COTTAGE, GIBBONS MILL, THE HAVEN, BILLINGSHURST

Erection of 2 storey extension to replace single storey garage structure (amendments to previously approved application DC/17/0131). Permit

DC/17/0645 45 WOODFIELD ROAD, RUDGWICK

Partial conversion of existing attached garage and raising of flat roof to allow inclusion of insulation. Permit

iv) To report on any appeal notices and decisions.

DC/16/2284 GUILDFORD ROAD, RUDGWICK

Retrospective application for works to turn the neglected and overgrown plot of land into a smallholding for growing fruit and vegetable and keeping bees including construction of two semi-permanent timber structures and replacement of existing site entrance (damaged) gate with a wooden gate. Notice of Appeal

**Comments to be made to Planning Inspectorate by 23<sup>rd</sup> June 2017.**

Rudgwick Parish Council's reasons for objection:

The plot is one of a large number that were sold originally in the late 1990's and on which an Article 4(1) direction was placed to restrict the land use and the introduction of features that would be detrimental to the visual amenities and character of the area. Granting permission for this application would set a precedent for further plots to be developed and increase the activities and vehicle movements to this rural area, which is only accessible down a single track.

v) Dates for Planning Committee Meetings (subject to planning applications received) were agreed.

|                |                   |
|----------------|-------------------|
| 24 July 2017   | 25 September 2017 |
| 7 August 2017  | 23 October 2017   |
| 21 August 2017 | 27 November 2017  |

Clr Machlachan mentioned having been contacted by the landlord of The Blue Ship regarding expansion plans. Cllr Dove queried the percentage of affordable housing (15% rather than the recommended 35% in the North Horsham Development). District Cllr Bailey reported that the viability criteria overruled this recommended percentage. However, he would make enquiries at the Horsham District Planning Office.

35/17. There had been no decisions made by the Clerk under delegated powers.

36/17. The Clerk had no announcements.

37/17. Reports received from Parish Council representatives on outside organisations:

Horsham Association of Local Councils – the next meeting would be held on the 12<sup>th</sup> July 2017 at Henfield and Clls Landeryou and Haynes to attend.

Youth Centre – meeting held on 11<sup>th</sup> May 2017 and Cllr Wild had nothing to report.

Rudgwick Brickworks Liaison Group – Cllr Maclachlan reported that the next meeting is on 11<sup>th</sup> July and therefore he would be able to report back at the September Parish Council meeting. Cllr Maclachlan reported that movement of traffic on Saturday/Bank Holiday Monday was the result of another transport company using Lynwick Street. This matter has now been resolved, although acknowledgement of the Rudgwick inhabitant's concerns regarding this matter, by the Brickworks Manager is to be pursued. Clerk to write a letter to Mr E Brown with update.

Rudgwick Sports and Community Centre – Cllrs Landeryou and Wild to attend the meeting on 19<sup>th</sup> June.

CAGNE – minutes of the Forum meeting of 31<sup>st</sup> May 2017 had been circulated, Cllr Dove had been unable to attend.

District Councillor Bailey left the meeting at 8.22pm.

38/17. Adoption of Horsham District Council Community Infrastructure Levy Charging Schedule – April 2017. This was noted.

39/17. HDC Strategic Housing and Economic Land Availability Assessment (SHELAA): Employment Report – 2017. This was noted.

40/17. Hire charges for Rudgwick and Jubilee Halls 2016/17 to remain the same for 2017/18.

### **Rudgwick Hall**

|                              |   |
|------------------------------|---|
| Residents hourly rate        | 11.50   |
| Non-residents hourly rate    | 15.75   |
| Parties                      | 170 residents<br>210 non-residents                          |
| Weddings                     | 220 residents<br>265 non-residents                          |
| Deposits                     | 100 residents<br>150 non-residents                          |
| Jumble sales, bazaars        | 55.00 (discounted rates)                                    |
| Children's parties           | 40.00 residents<br>45.00 non-residents                      |
| Dog Club                     | £65.00.00 per session                                       |
| Elections                    | £270.000  |
| Surcharge for commercial use | 10-25%  |
| Hire of tables               | 2.00 each small<br>3.00 each large<br>Cash deposit of 25.00 |

### **Jubilee Hall**

|                    |                                |
|--------------------|--------------------------------|
| Hourly rate        | 10.50 (minimum hire two hours) |
| Children's parties | 27.00                          |

Clerk to have discretionary powers with regard to all hire charges.

Proposed by Cllr Maclachlan seconded by Cllr Hayes and unanimously agreed

41/17. Neighbourhood Plan update.

Cllr Maclachlan reported that the AECOM process was progressing well. At the end of the June the report should be ready for submission to Horsham District Council. Different plans were discussed, Cllr Maclachlan confirmed that the AECOM process provides a high level of data, includes all already approved developments and looks as to give a good outcome.

42/17. It was proposed by Cllr Wild seconded by Cllr Buckley and unanimously agreed to give a grant of £100.00 to support the work of the West Sussex Mediation Service. Rudgwick families had been helped in the last 12 months. (Section 137).

