

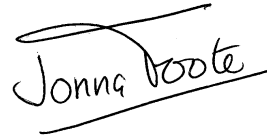
RUDGWICK PARISH COUNCIL
Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678/07927 702321
E-mail: clerk@rudgwickpc.co.uk

Date: 7th November 2017

To: All Members of Rudgwick Parish Council

You are duly summoned to a meeting of the Parish Council that will take place on
Monday 13th November 2017 at the **Rudgwick Hall, Bucks Green at 7p.m.**



Mrs J Foote
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers

AGENDA

1. To receive and approve APOLOGIES for absence.
2. To receive DECLARATIONS OF INTERESTS BY COUNCILLORS on any matters to be considered at the meeting and notifications of changes to members Registers of Interest.
Any clarification on whether a Member has an interest should be sought before attending the meeting.
3. To resolve that the MINUTES OF THE PREVIOUS MEETING held on the 9th October 2017 (circulated) be signed as a correct record.
4. MATTERS ARISING from the previous meeting (for noting only) and review of the Action Point List.
5. Chairman's announcements.

6. *Reports from District and County Councillors (for information only).*
7. *Public participation. The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda.*
8. Planning

To report on the following:

Cllr Buckley

- i) Current Planning Applications to be considered for comment to Horsham District Council subject to relevant documentation being received

DC/17/2274 THE CHALET & HERMONGERS FARM, HERMONGERS LANE, RUDGWICK
Demolition of existing flat, barn annex and outbuilding and erection of one replacement dwelling with alterations of stables to form a garage.

DC/17/2360 SMITHERS FARM, GUILDFORD ROAD, RUDGWICK
Change of use from Office to residential annex.

DC/17/2366 16, THE MARTS, RUDGWICK
Replace the flat roof with tiled pitch roof (incorporating overhang over porch area).

DC/17/2377 SWALLOW RIDGE, LYNWICK STREET, RUDGWICK
Provision of up to 6 residential dwellings and associated access, car parking and garaging – outline planning application with all matters reserved.

DC/17/1462 HEDGEROW COTTAGE, BARNSFOLD LANE, RUDGWICK
Erection of two story timber framed garage with ancillary accommodation above.

DC/17/2354 HERMONGERS FARM, HERMONGERS, RUDGWICK RH12 3AL
Erection of 2xs detached single storey four-bedroom dwellings following approval of previous application DC/17/1205 (Prior approval for proposed change of use of agricultural building to 2 dwelling houses (Use Class C3) and associated operational development. Revised application further to DC/17/0373)

DC/17/2410 WINDACRES FARM, CHURCH STREET, RUDGWICK,
Retrospective application for the erection of an agricultural storage building.

The above applications can be viewed through the Horsham District Council public access web page (<http://public-access.horsham.gov.uk/public-access/>)

- i) To report any comments made on Planning Applications under delegated powers.
 - ii) To report any decisions made by Horsham District Council on previous applications.
 - iii) To report on any appeal notices and decisions.
9. Decisions made by the Clerk under delegated powers.

10. Clerk's announcements.
11. To resolve setting up of separate "co.uk" e-mail addresses for councillors to use for council business in line with Data Protection Legislation recommendations. Clerk
12. To resolve opening two bank accounts (Rudgwick Parish and King George V Field Charitable Account) with Lloyds Bank with the intention of using on-line banking.
13. To receive reports from Parish Council representatives on outside organisations:
 - Horsham Association of Local Councils – meeting to be held on 13 November 2017
at the Capitol, Horsham (Agenda circulated) Cllr Landeryou
 - Youth Centre Cllr Wild
 - Rudgwick Brickworks Liaison Group - meeting held on 12.10.2017 (Minutes circulated) Cllr Maclachlan
 - CAGNE Cllr Landeryou
14. Rudgwick Sports and Community plan/RSCC building update. Cllr Wild
15. Rudgwick Neighbourhood Plan update. Cllr Maclachlan
16. To resolve the appointment of a company to undertake a structural survey of Jubilee Hall, (information circulated).
17. To resolve the appointment of a company to undertake a Fire Safety Inspection at Jubilee Hall and Rudgwick Hall. (information circulated)
18. To resolve the appointment of Keen Consultants to attend Foxholes Coppice, to provide an updated condition assessment of the trees on site and recommendations for future management (information circulated).
19. To resolve application for grant funding from:
 - Rudgwick Tots and Toddlers Group to support the running of the bi-weekly group, enabling parents to access a Health Visitor locally.
 - Rudgwick Preservation Society – funding to assist in the publication of a book on Rudgwick Parish during World War I.
20. Items received after publication of the agenda which the Chairman of the meeting is of the opinion should be considered because of the special circumstances.
21. Accounts - To be presented and approved and cheques signed.
22. Staff matters.
 - The press and public may be excluded from this part of the meeting – reason staff in confidence*
 - To resolve the appointment of a temporary assistant to the clerk (information circulated)
 - To resolve joining the Pension Pool (information circulated).
 - To resolve outsourcing wages payment as recommended by SSALC.

23. DATE OF NEXT MEETING Monday 11th December 2017.

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media providing it does not disrupt the meeting. Attendees are encouraged to let the Clerk know in advance if they wish to film. Mobile devices should be switched to silent for the duration of the meeting.